



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, June 8, 2023

2:00 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
June 8, 2023
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, June 8, 2023, beginning at 2 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. Election of Board of Trustees Officers for 2023-25
4. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Enrollment Update
5. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the May 11, 2023 regular Board Meeting
 - b. Approval of Minutes from the May 16, 2023 called Board Meeting
 - c. Financial Reports Ending May 31, 2023
 - d. Quarterly Investment Report
 - e. Proposal of AA in Mass Communications
 - f. Proposal of AAS in Radio/TV Broadcasting
 - g. Proposal of AAS in Welding
 - h. Proposal of BAAS in Interdisciplinary Studies
 - i. Renewal of Independent Audit Services #RFQ-01-18
 - j. Renewal of Mechanical and Electrical Contracting Services #RFP-11-21
 - k. Renewal of Commercial Charter Bus Services #RFP-09-22
 - l. Annual Contract on the Purchase of Fleet Vehicles #RFP-09-23
6. Consideration and Possible Action: Resolutions Authorizing Method of Procurement on Construction, Delegation of Authority and Delegee's Selections of Committee on Coyotee Village Re-Roofing Project #RFP-10-23
7. Reports:
 - a. Wise County, Academics, and Student Services Update – Dr. Tarnowiecky, Dr. Ibe, Kristin McLaughlin
 - b. Proposed 2023-24 Budget Presentation - Dr. Andra Cantrell
 - c. Crisis Management for Active Shooter – Chief Bigongiari
8. Announcements

9. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072
 - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

10. Consideration and Possible Action: Real Property

11. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

12. Adjourn



Public Comment for
Individuals
Not on Agenda



Weatherford College Board of Trustees

DATE: June 8, 2023

AGENDA ITEM #3

SUBJECT: Election of Board of Trustees Officers for 2023-25

INFORMATION AND DISCUSSION: Policy BCA Legal states that the Board will elect new officers at the first regular meeting following the election of new trustees.

The Board Officers are the Chair, Vice Chair, and Secretary. Policy BCA (Legal) states that the Board will have a President and Secretary, and other officers as the Board deems necessary or advisable. Past practice at Weatherford College has been to use the titles Chair, Vice Chair, and Secretary.

RECOMMENDATION: That the Board of Trustees elect a Chair, Vice Chair, and Secretary to serve from June 8, 2023 until the next Board of Trustees election of officers in 2025.

ATTACHMENTS: None

SUBMITTED BY: Dr. Tod Allen Farmer, President



President's Report

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEMS #5.a., #5.b.

SUBJECT: Minutes from the May 11, 2023 Board Meeting and the May 16, 2023 Called Meeting

INFORMATION AND DISCUSSION: None.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the May 11, 2023 Board Meeting and the May 16, 2023 Called Meeting as presented.

ATTACHMENTS: Minutes from the May 11, 2023 Board Meeting and the May 16, 2023 Called Meeting

SUBMITTED BY: Ryan Heckart, Executive Assistant to the President, Jaci Edwards, Senior Advancement Specialist, and Michelle Owens, Executive Assistant to the Vice President of Institutional Advancement

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
May 11, 2023**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, May 11, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Mac Smith called the meeting to order. Other trustees present were G.B. Bailey, Doug Dowd, Secretary Lela Morris, Dr. Robert Marlett, and Judy McAnally. Vice-Chair Dan Carney and Dr. Trev Dixon were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.

Call to Order,
Invocation and
Pledge of Allegiance

There were no participants in Public Comment.

Public Comment

President Tod Allen Farmer submitted the following recognitions and employee notices:

President's Report

a. Recognitions –

- The Northern Texas Junior College Athletic Conference has named 37 Weatherford College athletes to the 2022-23 Academic All-Conference team.
- Weatherford College recently signed a transfer agreement with Lynn University. WC students may now earn a one year Lynn University MBA without ever leaving WC. The growing number of WC university partnerships is providing WC students with a record number of graduate school opportunities.
- Dr. Song and all involved made the 5th Annual Weatherford College International Piano Competition a huge success. Carter Johnson from Yale University was the first place winner.

b. Employee Notices –

DMAC (Local) requires the college president to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:

- Corina Flatten, Associate Registrar resignation effective 4/12/2023
- Angela Culp, Vet Tech Instructor resignation effective 5/13/2023
- Michelle Burt, Mathematics Instructor resignation effective 5/13/2023

Consent Agenda

A recommendation was made that the Board of Trustees approves the April 13, 2023 Board of Trustees minutes and the May 1, 2023 called meeting minutes as presented. *April 13, 2023 Minutes submitted by Jaci Edwards, Senior Advancement Specialist and May 1, 2023 minutes submitted by Michelle Owens, Executive Assistant to the Vice President of Institutional Advancement.*

Minutes

The cash balance as of April 30, 2023 is \$89,355,102.60. This is an increase of \$19,919,754.78 from last year at April 30, 2022. The operating statement at April 30, 2023 indicates that total revenues collected are \$63,393,661 or 91.15% of budget. Total expenditures are \$43,301,146 or 62.70% of budget. A recommendation was made that the Board approves the financial reports ending April 30, 2023 as presented. *Attached are the Cash Balance Reports and Operating Statements at April 30, 2023 submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services.*

Financial Reports

The 2022-23 budget amendment #2 is attached for review and approval by the Board of Trustees. The budget amendment includes the following: (1) a reallocation of funds to Workforce for Career Coach; (2) the donation from Foundation for Upward Bound support; (3) additional funds for agriculture judging contest entry fees not budgeted; (4) a reallocation of unused Workforce adjunct salaries to advertising/promotional; (5) a reallocation of equipment funds for the Fire Academy for the purchase of bunker gear; (6) a reallocation of carryover funds for the Student Support Services grant; (7) the donation from Challenge of Tarrant County for a wellness sponsorship through the Student Development department; and (8) a contribution from the Baseball Booster Club for fieldhouse equipment. A recommendation was made that the Board of Trustees approve the budget amendment #2 as presented. *Attached is Memorandum from Dr. Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2022-23 budget amendment #2 submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services.*

Budget Amendment #2

At the October 13, 2022 Board meeting, the Board approved the Guaranteed Maximum Price for the construction of the Vickie and Jerry Durant Hall of \$27,945,000 in addition to architectural fees of \$2,094,509 bringing the construction cost of the building to \$30,039,509. The 2022 Revenue Bond proceeds for funding the project totaled \$17,000,000 leaving a shortfall of approximately \$13,000,000. Remaining funds from the 2021 revenue bond totaling approximately \$2,700,000 will be used to fund a portion of the shortfall leaving a balance remaining to complete the project of \$10,300,000. Administration is asking permission to transfer the following amounts from unrestricted reserves to complete the project:

Transfer from
Unrestricted Reserves
for Construction of
Vickie and Jerry Durant
Hall

Vickie and Jerry Durant donated funds (held in reserves):	\$2,000,000
Sales proceeds from the Aledo property sale (held in reserves):	\$1,300,000
Remaining reserve funds required to complete construction:	<u>\$7,000,000</u>
	<u>\$10,300,000</u>

A recommendation was made that the Board of Trustees approves the transfer from Unrestricted Reserves in the total amount of \$10,300,000 to fund the remaining construction costs for the Vickie and Jerry Durant Hall. *Submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services.*

Colleague and Recruit by Ellucian were implemented as the college-wide ERP system beginning in 2018 under a 5-year contract ending June 30, 2023. Colleague provides integrated software systems including student information and registration, financial aid, human resource, payroll, purchasing, accounts payable, and financial accounting. Recruit provides student application and admissions processing. Colleague and Recruit are delivered as cloud-based solutions and are billed through an annual subscription. Ellucian offers a multi-year subscription, paid annually, that will allow cost savings over a 5-year period compared to multiple 1-year renewals. A multi-year agreement also provides known budgetary costs for future expenses.

Renewal of Ellucian
Colleague and Recruit
SaaS Software
Subscription

Cost Summary

Year 1	July 1 2023 – June 30 2024	\$546,675.00
Year 2	July 1 2024 – June 30 2025	\$574,009.00
Year 3	July 1 2025 – June 30 2026	\$602,709.00
Year 4	July 1 2026 – June 30 2027	\$632,845.00
Year 5	July 1 2027 – June 30 2028	\$664,487.00

To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services and Mrs. Jeanie Hobbs, Director of Purchasing, recommend approval of this purchase for the total 5-year cost of \$3,020,725.00. The Renewal Quote from Ellucian for the 5-year cloud subscription service is attached. *Attached is the Renewal Quote from Ellucian is attached submitted by Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services.*

According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners: 1. Disposal through public sale/auction 2. Sale through bid process 3. Sale to salvage companies 4. Placement in trash 5. E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended

Disposal of Obsolete
and Surplus Items
Through E-waste
Recycling & Online
Auction

obsolete and surplus items to be disposed of by e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #620-20. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested. *Attached are the Weatherford College Obsolete and Surplus Items submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs.*

Dr. Marlett made the motion to approve the Consent Agenda as presented. Mr. Bailey seconded and the motion carried unanimously.

Consent Agenda
811-1
Approved

The following reports were submitted to the Board:

Reports

- a. Academic and Student Services Update, submitted by Dr. Alexander Ibe, Acting Executive Vice President of Academic Services and Dr. Scott Tarnowiecky, Assistant Vice President of Student Services.
- b. Preliminary 2023-24 Budget Report submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs
- c. WCWC Update, presented by Ms. Kristin McLaughlin

President Farmer discussed the following tentative future agenda items:

Future Agenda Items

- a. Proposed 2023-24 Budget Presentation
- b. Canvassing and Swearing-In Ceremony for Trustees on Tuesday, May 16th at noon

Vice President Brent Baker made the following announcements:

Announcements

- | | |
|-----------|---|
| May 12-16 | Region V Baseball Tournament (Williams Ballpark) |
| May. 18 | Commencement (Fort Worth Convention Center at 6:00 p.m.) |
| May 29 | Memorial Day Holiday |
| June 1 | Alumni Mixer (Courtside Kitchen, Fort Worth, 5:30 to 7:30 p.m.) |
| June 2-3 | "Finding Nemo Jr." (Alkek Center) |
| June 5 | Summer I Classes Begin |

The Board of Trustees entered into Closed Session at 2:22 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties,

Closed Session

May 11, 2023

discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.

The Board reconvened in Open Session at 3:52 p.m.

Open Session

No action regarding real property.

Real Property
811-2
No action

No action was taken regarding personnel matters.

Personal Matters
811-3
No Action

At 3:53 p.m., Dr. Marlett made the motion to adjourn the meeting. Mr. Dowd seconded and the motion carried unanimously.

Motion to Adjourn
811-4
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES**

MINUTES OF CALLED MEETING

May 16, 2023

The Weatherford College Board of Trustees held a canvassing and swearing-in ceremony at 12:00 p.m. on Wednesday, May 16, 2023 in the conference room of the Kingsley Building. Vice Chairman Dan Carney called the meeting to order. Other trustees present were Doug Dowd, Lela Morris, G.B. Bailey and Mac Smith. Trustees Judy McAnally, Dr. Trev Dixon, and Dr. Robert Marlett were absent.

Call to Order

Dan Carney made the motion to canvass the official 2023 Election Results for the May 6, 2023 Board of Trustees election. G.B. Bailey seconded and the motion carried unanimously.

Canvassing of Election
Returns for May 6, 2023
Board of Trustees
Election
812-1

The Honorable Kirk Martin led the returning board members Doug Dowd, G.B. Bailey and Lela Morris in stating their Oaths of Office.

Swearing in Ceremony

At 12:20 p.m., Dan Carney made the motion to adjourn the meeting. G.B. Bailey seconded and the motion carried unanimously.

Motion to Adjourn
812-2
Approved

Chair Board of Trustees

Secretary Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEM #5.c.

SUBJECT: Financial Report Ending May 31, 2023

INFORMATION AND DISCUSSION: The cash balance as of May 31, 2023 is \$86,952,092.31. This is an increase of \$2,533,675.83 from last year at May 31, 2022. The operating statement at May 31, 2023 indicates that total revenues collected are \$68,632,118 or 98.52% of budget. Total expenditures are \$47,353,059 or 68.45% of budget.

RECOMMENDATION: That the Board approves the financial reports ending May 31, 2023 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at May 31, 2023.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
May 31, 2023**

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	27,201,922.45	41,088,048.94	3,745.00	68,293,716.39
Deposits	8,036,313.09	41,320.00	-	8,077,633.09
Disbursements	(18,421,741.41)	-	-	(18,421,741.41)
Ending Balance	16,816,494.13	41,129,368.94	3,745.00	57,949,608.07

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	16,816,494.13	41,129,368.94	57,945,863.07
Payroll	-	-	-
Petty cash	3,745.00	-	3,745.00
Sub-total	16,820,239.13	41,129,368.94	57,949,608.07
Restricted Funds:			
Scholarships & Loans	671,405.96	2,248,727.26	2,920,133.22
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	10,300,471.44	-	10,300,471.44
Debt Service	12,805,382.60	1,988,738.35	14,794,120.95
Interest & Sinking	41,140.74	-	41,140.74
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	24,140,018.63	4,862,465.61	29,002,484.24
Grand Total	40,960,257.76	45,991,834.55	86,952,092.31

Recap of Investments

<u>Investments</u>	<u>Current Value</u> <u>5/31/2023</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	20,733,510.94	1.40%	
CD	10,094,224.38	3.02%	10/19/2023
CD	15,164,099.23	2.20%	10/18/2023
Total Investments	<u>45,991,834.55</u>		

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
May 31, 2023**

	2021-2022			2022-2023			
	Amended Budget	Received 5/31/2022	% of Budget	Amended Budget	Received 5/31/2023	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,779,591	\$ 4,928,338	103.11%	\$ 5,206,330	\$ 5,184,772	\$ 21,558	99.59%
Out-of District Resident	\$ 6,254,122	\$ 6,641,486	106.19%	\$ 6,882,487	\$ 7,046,216	\$ (163,729)	102.38%
Out-of District Resident - EC Granbury	\$ 302,405	\$ 175,167	57.92%	\$ 228,810	\$ 80,524	\$ 148,286	35.19%
Out-of District Resident - Wise County	\$ 1,855,016	\$ 1,885,663	101.65%	\$ 2,067,282	\$ 1,966,038	\$ 101,244	95.10%
Non-Resident	\$ 741,315	\$ 940,001	126.80%	\$ 1,250,348	\$ 1,291,479	\$ (41,131)	103.29%
Differential Tuition	\$ 867,840	\$ 1,056,000	121.68%	\$ 1,134,805	\$ 1,234,749	\$ (99,944)	108.81%
State Funded Continuing Education	\$ 555,000	\$ 585,829	105.55%	\$ 560,000	\$ 831,740	\$ (271,740)	148.53%
Non-State Funded Continuing Education	\$ 21,200	\$ 61,032	287.89%	\$ 22,700	\$ 63,184	\$ (40,484)	278.34%
Total Tuition	\$ 15,376,489	\$ 16,273,516	105.83%	\$ 17,352,762	\$ 17,698,702	\$ (345,940)	101.99%
Fees							
General Fee	\$ 1,957,606	\$ 2,631,979	134.45%	\$ 2,983,878	\$ 3,145,219	\$ (161,341)	105.41%
Laboratory Fee	\$ 349,723	\$ 347,326	99.31%	\$ 341,369	\$ 340,688	\$ 681	99.80%
Total Fees	\$ 2,307,329	\$ 2,979,305	129.12%	\$ 3,325,247	\$ 3,485,907	\$ (160,660)	104.83%
Allowances and Discounts							
Bad Debt Allowance	\$ (52,500)	\$ -	0.00%	\$ (27,500)	\$ (1,097)	\$ (26,403)	3.99%
Remissions and Exemptions	\$ (1,555,000)	\$ (1,500,176)	96.47%	\$ (1,643,500)	\$ (1,955,570)	\$ 312,070	118.99%
Total Allowances and Discounts	\$ (1,607,500)	\$ (1,500,176)	93.32%	\$ (1,671,000)	\$ (1,956,667)	\$ 285,667	117.10%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 10,224,175	\$ 5,512,346	53.91%	\$ 1,431,472	\$ 898,198	\$ 533,274	62.75%
State Grants and Contracts	\$ 111,245	\$ 381,702	343.12%	\$ 258,402	\$ 259,664	\$ (1,262)	100.49%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 3,541,279	\$ 3,458,588	97.66%	\$ 4,236,000	\$ 4,157,807	\$ 78,193	98.15%
Sales & Services of Educational Activities	\$ 50,500	\$ 50,408	99.82%	\$ 43,000	\$ 53,554	\$ (10,554)	124.54%
Investment income - Program Restricted	\$ 54,750	\$ 28,115	51.35%	\$ 44,750	\$ 119,429	\$ (74,679)	266.88%
Other Operating Revenues	\$ 394,000	\$ 306,873	77.89%	\$ 913,112	\$ 1,107,925	\$ (194,813)	121.34%
Total Additional Operating Revenues	\$ 14,375,949	\$ 9,738,032	67.74%	\$ 6,926,736	\$ 6,596,577	\$ 330,159	95.23%
Auxiliary Income							
Bookstore	\$ 140,864	\$ 109,066	77.43%	\$ 167,366	\$ 87,867	\$ 79,499	52.50%
Cafeteria	\$ 650,000	\$ 764,410	117.60%	\$ 715,000	\$ 807,716	\$ (92,716)	112.97%
Dormitory	\$ 1,036,440	\$ 1,210,575	116.80%	\$ 1,234,185	\$ 1,160,734	\$ 73,451	94.05%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 227,988	\$ 210,747	92.44%	\$ 218,000	\$ 197,788	\$ 20,212	90.73%
Carter Agricultural Center	\$ 27,000	\$ 19,281	71.41%	\$ 25,600	\$ 42,504	\$ (16,904)	166.03%
Total Auxiliary Enterprises	\$ 2,082,292	\$ 2,314,079	111.13%	\$ 2,360,151	\$ 2,296,608	\$ 63,543	97.31%
Total Operating Revenues	\$ 32,534,559	\$ 29,804,755	91.61%	\$ 28,293,896	\$ 28,121,127	\$ 172,769	99.39%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 8,925,333	\$ 6,381,613	71.50%	\$ 8,925,333	\$ 6,381,611	\$ 2,543,722	71.50%
State Group Insurance	\$ -	\$ 1,309,283	-	\$ -	\$ 1,309,283	\$ (1,309,283)	-
State Retirement Matching	\$ -	\$ 439,960	-	\$ -	\$ 521,692	\$ (521,692)	-
State Appropriations-Other	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Professional Nursing Shortage Reduction	\$ 155,452	\$ 113,113	72.76%	\$ -	\$ 26,736	\$ (26,736)	#DIV/0!
Total State Appropriations	\$ 9,080,785	\$ 8,243,968	90.78%	\$ 8,925,333	\$ 8,239,321	\$ 686,012	92.31%
Maintenance Ad Valorem Taxes-Parker County	\$ 19,864,125	\$ 20,090,061	101.14%	\$ 22,627,920	\$ 22,770,574	\$ (142,654)	100.63%
Debt Service Ad Valorem Taxes	\$ 597,400	\$ 584,699	97.87%	\$ -	\$ 8,232	\$ (8,232)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 11,987,997	\$ 10,393,490	86.70%	\$ 9,122,799	\$ 6,651,998	\$ 2,470,801	72.92%
Lost Revenue Reimbursement	\$ -	\$ 1,125,776	-	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 591,504	\$ 662,770	112.05%	\$ 176,658	\$ 145,860	\$ 30,798	82.57%
Investment Income	\$ 125,000	\$ 83,383	66.71%	\$ 100,000	\$ 553,916	\$ (453,916)	553.92%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ 121,090	\$ (121,090)	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ 2,020,000	\$ (2,020,000)	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,246,811	\$ 41,184,147	97.48%	\$ 40,952,710	\$ 40,510,991	\$ 441,719	98.92%
Budgeted Transfers	\$ 1,064,934	\$ -	-	\$ 416,001	\$ -	\$ 416,001	-
TOTAL	\$ 75,846,304	\$ 70,988,903	93.60%	\$ 69,662,607	\$ 68,632,118	\$ 1,030,489	98.52%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
May 31, 2023**

	2021-2022			2022-2023			
	Amended Budget	Expended 5/31/2022	% of Budget	Amended Budget	Expended 5/31/2023	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,583,493	\$ 11,917,500	76.48%	\$ 16,907,128	\$ 13,308,113	\$ 3,599,015	78.71%
Public Service	\$ 740,869	\$ 77,184	10.42%	\$ 337,325	\$ 264,637	\$ 72,688	78.45%
Academic Support	\$ 4,153,384	\$ 2,976,846	71.67%	\$ 4,040,299	\$ 2,696,939	\$ 1,343,360	66.75%
Student Services	\$ 2,587,205	\$ 1,534,821	59.32%	\$ 2,552,652	\$ 1,629,869	\$ 922,783	63.85%
Institutional Support	\$ 10,119,938	\$ 6,622,641	65.44%	\$ 11,700,236	\$ 6,156,611	\$ 5,543,625	52.62%
Operation & Maint. of Plant	\$ 7,946,845	\$ 5,232,143	65.84%	\$ 9,387,158	\$ 4,339,319	\$ 5,047,839	46.23%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 725,000	\$ 519,031	71.59%	\$ 650,000	\$ 525,598	\$ 124,402	80.86%
Total Unrestricted Educational Activities	\$ 41,856,734	\$ 28,880,167	69.00%	\$ 45,574,798	\$ 28,921,084	\$ 16,653,714	63.46%
Restricted							
Instruction	\$ 424,729	\$ 256,828	60.47%	\$ 154,127	\$ 104,469	\$ 49,658	67.78%
Public Service	\$ 3,000	\$ 5,907	196.89%	\$ 6,000	\$ 6,672	\$ (672)	111.20%
Academic Support	\$ 15,529	\$ 2,226	14.34%	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 8,744,163	\$ 4,971,380	56.85%	\$ 2,971,499	\$ 1,208,815	\$ 1,762,684	40.68%
Institutional Support	\$ 6,245	\$ 450	7.20%	\$ 6,245	\$ 1,168	\$ 5,077	18.71%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ 26,865	\$ (26,865)	
Scholarships and Fellowships	\$ 14,540,466	\$ 12,577,805	86.50%	\$ 9,676,141	\$ 8,722,496	\$ 953,645	90.14%
Staff Benefits	\$ -	\$ 1,749,242		\$ -	\$ 1,830,974	\$ (1,830,974)	
Total Restricted Educational Activities	\$ 23,734,132	\$ 19,563,838	82.43%	\$ 12,814,012	\$ 11,901,460	\$ 912,552	92.88%
Total Educational Activities	\$ 65,590,866	\$ 48,444,005	73.86%	\$ 58,388,810	\$ 40,822,545	\$ 17,566,265	69.92%
Auxiliary Enterprises	\$ 3,407,989	\$ 2,325,746	68.24%	\$ 4,094,481	\$ 2,806,393	\$ 1,288,088	68.54%
Depreciation Expense - Buildings and Land Improvements	\$ 1,166,578	\$ 902,943		\$ 1,203,924	\$ 1,257,306	\$ (53,382)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 660,689	\$ 506,511		\$ 675,348	\$ 534,127	\$ 141,221	
Total Operating Expenses	\$ 70,826,122	\$ 52,179,205	73.67%	\$ 64,362,563	\$ 45,420,372	\$ 18,942,191	70.57%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 1,686,108	\$ 1,367,446	81.10%	\$ 2,141,819	\$ 1,135,323	\$ 1,006,496	53.01%
Gain/Loss on Disposal of Fixed Assets	\$ (15,000)	\$ (848,926)		\$ (25,000)	\$ (1,225)	\$ (23,775)	4.90%
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,499,565	\$ 259,564	17.31%	\$ 1,693,450	\$ 273,450	\$ 1,420,000	16.15%
Capital Outlay (Non-Construction)	\$ 1,065,108	\$ 1,092,069	102.53%	\$ 1,002,478	\$ 525,140	\$ 477,338	52.38%
TOTAL	\$ 75,061,903	\$ 54,049,357	72.01%	\$ 69,175,310	\$ 47,353,059	\$ 21,822,251	68.45%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEM #5.d.

SUBJECT: Quarterly Investment Report

INFORMATION AND DISCUSSION: As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending May 31, 2023.

RECOMMENDATION: That the Board of Trustees approve the Report of Investments at May 31, 2023.

ATTACHMENTS: Report of Investments at May 31, 2023.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
May 31, 2023**

	<u>Money Market</u>	<u>CD's</u>	<u>Total</u>
Unrestricted	\$ 14,460,053.32	\$ 25,258,323.61	\$ 39,718,376.93
Restricted	2,873,727.26	-	2,873,727.26
Carter Endowment	1,410,992.01	-	1,410,992.01
Plant Retirement Indebtedness	1,988,738.35	-	1,988,738.35
	<u>\$ 20,733,510.94</u>	<u>\$ 25,258,323.61</u>	<u>\$ 45,991,834.55</u>

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.

Dr. Tod Allen Farmer
President

Andra R. Cantrell

Dr. Andra R. Cantrell
Executive V.P. for Financial and Administrative Affairs

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
May 31, 2023**

Investment	Number	Closing Balance February 28, 2023	Closing Balance May 31, 2023	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
Money Market Accounts							
Prosperity Bank							
Unrestricted	218082740	14,347,061.00	14,460,053.32	112,992.32	09/25/18		1.40%
Total Unrestricted		\$ 14,347,061.00	\$ 14,460,053.32	\$ 112,992.32			
Restricted	218082740	2,853,268.05	2,873,727.26	20,459.21	09/25/18		1.40%
Total Restricted		\$ 2,853,268.05	\$ 2,873,727.26	\$ 20,459.21			
Carter Endowment	218082740	1,410,992.01	1,410,992.01	0.00	09/25/18		1.40%
Total Carter Endowment		\$ 1,410,992.01	\$ 1,410,992.01	\$ -			
Plant Retirement Indebtedness	218082740	1,974,579.73	1,988,738.35	14,158.62			
Total Plant Retirement Indebtedness		\$ 1,974,579.73	\$ 1,988,738.35	\$ 14,158.62			
Total All Money Market Accounts		\$ 20,585,900.79	\$ 20,733,510.94	\$ 147,610.15			
Certificates of Deposit							
Prosperity Bank							
Unrestricted	2030000146/147	25,082,283.01	25,258,323.61	176,040.60	10/19/22	10/19/23	2.2-3.02%
Total Unrestricted		\$ 25,082,283.01	\$ 25,258,323.61	\$ 176,040.60			
Restricted		-	-	0.00			
Total Restricted		\$ -	\$ -	\$ -			
Carter Endowment		-	-	0.00			
Total Carter Endowment		\$ -	\$ -	\$ -			
Plant Retirement Indebtedness		-	-	0.00			
Total Plant Retirement Indebtedness		\$ -	\$ -	\$ -			
Total All Certificates of Deposit		\$ 25,082,283.01	\$ 25,258,323.61	\$ 176,040.60			
TOTAL INVESTMENTS		\$ 45,668,183.80	\$ 45,991,834.55	\$ 323,650.75			



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEMS #5.e., 5.f., 5.g., 5.h.

SUBJECT:

1. Approval of Associate of Arts in Mass Communication
 2. Approval of Associate of Applied Science in Radio/TV Broadcasting
 3. Approval of Associate of Applied Science in Welding
 4. Approval of Bachelor of Applied Arts and Sciences in Interdisciplinary Studies
-

INFORMATION AND DISCUSSION: Associate of Arts in Mass Communication aligns with Associate of Applied Science in Radio and TV Broadcasting. AAS students may transition into BAAS in Organizational Leadership or Interdisciplinary Studies. Both AA and AAS students will gain valuable internship experience with the Coyotes Radio Station.

The AAS in Welding would provide a much-needed opportunity in job placement with enhanced career path. Also, offers opportunity for BAAS degree.

The Bachelor of Applied Arts and Sciences in Interdisciplinary Studies will start with limited foci in Criminology, Human Service Provider and Information Technology/Cybersecurity. This program has great potential for lateral expansion into other disciplines or focus areas.

We will seek THECB approval upon the Board's approval.

RECOMMENDATION: That the Board approves all four programs listed on the subject line and as presented.

ATTACHMENTS:

1. New Associate of Applied Science Degree and Certificate Program Certification Form – Radio/TV Broadcasting
 2. New Associate of Applied Science Degree and Certificate Program Certification Form – Welding
 3. New Academic Associate Degree Program Certificate Form – Mass Communication
 4. Proposal for a New Bachelor's Degree Program Full Request Form – Interdisciplinary Studies
-

SUBMITTED BY: Dr. Alex Ibe, Acting Executive Vice President of Academic Services



New Academic Associate Degree Program Certification Form

Directions: Texas public community, state, and technical colleges use this form to request a new academic associate degree program if the criteria for approval are met, per [Texas Administrative Code \(TAC\), Chapter 9, Subchapter J, Section 9.184](#). The criteria are listed as items A-H on the form's signature page.

This form requires the signatures of: (1) the Chief Executive Officer, certifying adherence to the Texas Administrative Code (TAC), Chapter 9, Subchapter J, Section 9.184 criteria, adequacy of funding for the new program, the notification of other Texas public institutions of higher education, and adherence to the [Standards for Academic Associate Degree Programs](#); and (2) a member of the institution's Governing Board (or designee) certifying Board approval.

Contact: Division of Academic Quality and Workforce, 512-427-6200.

Program Information

1. Institution Name: **Weatherford College**

2. Proposed Program Name: **A.A. Mass Communication**

Field of Study Voluntary Transfer Compact Statewide Articulation Agreement

3. Proposed CIP Code: **09.0100**

List of CIP Codes may be accessed online at www.txhighereddata.org/Interactive/CIP/.

4. Number of Required Semester Credit Hours (SCH): **60**

Note: If the number of semester hours required to complete a proposed associate's program exceeds 60, the institution must provide detailed written documentation describing the compelling academic reason for the number of required hours, such as, but not limited to, programmatic accreditation requirements, statutory requirements, or licensure/certification requirements that cannot be met without exceeding the 60-hour limit.

5. Location and Delivery of the Proposed Program: **WC campuses, in face-to-face, hybrid**

Provide the location(s) of instruction (campuses, centers) and how the proposed program will be delivered to students (face-to-face, online, hybrid).

6. Implementation Date: **Fall 2023, 08/21/2023**

Provide the date that students would enter the proposed program (MM/DD/YYYY).

7. Contact Person:

Provide contact information for the person who can answer specific questions about the program.

Name: **Dr. Alexander Ibe**

Title: **Interim Executive Vice President of Academic Services**

E-mail: **aibe@wc.edu**

Phone: **817-598-6426**

Texas Higher Education Coordinating Board
Texas Public Community, State, and Technical Colleges

1. Chief Executive Officer Certification – The Chief Executive Officer shall sign the following statements:

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Texas Administrative Code (TAC), Title 19, Chapter 9, Subchapter J, Section 9.184:

- (A) The program has institution and governing board approval.
- (B) There is recent evidence of both short-term and long-term student demand for the program.
- (C) Enrollment projections reflect student demand estimates to ensure the financial self-sufficiency of the program.
- (D) The institution has an enrollment management plan for the program.
- (E) If the program does not follow a Board-approved field of study curriculum or a Board-approved statewide articulation transfer curriculum, the institution has or will initiate a process to establish transfer of credit articulation agreements for the program with senior-level institutions.
- (F) The program is designed to be consistent with the standards of the Southern Association of Colleges and Schools (Commission on Colleges), other applicable accrediting agencies, and is in compliance with applicable licensing authority requirements.
- (G) Adequate funding is available to cover all new costs to the institution over the first five years after the implementation of the program.
- (H) The program complies with all applicable provisions contained in Coordinating Board Rules, Chapter 9, Subchapter J and adheres to the [Standards for Academic Associate Degree Programs](#) approved by the Board.

I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.

Chief Executive Officer

Date

2. Governing Board or Designee Approval – A member of the Governing Board or designee shall sign the following statement:

On behalf of the Governing Board, I hereby certify that the proposed program is appropriate for the mission of this institution, and the Governing Board has approved the proposed program.

Date of Governing Board approval: _____

Governing Board (Designee)

Date



New Associate of Applied Science Degree and Certificate Program Certification Form

Directions: Texas public community, state, and technical colleges use this form to request a new associate of applied science degree or certificate program if the criteria for approval are met, per [Texas Administrative Code \(TAC\), Chapter 9, Subchapter E, Section 9.93](#) The criteria are listed as items A-P on the form's signature page.

If the proposed program does not meet the criteria listed on the signature page, the institution must submit a request electronically using the "New Long Program Application" in the Workforce Education Course Manual [Inventory Access and Update](#) system.

This form requires the signatures of: (1) the Chief Executive Officer, certifying adherence to the Texas Administrative Code (TAC), Chapter 9, Subchapter E, Section 9.93 criteria, adequacy of funding for the new program, the notification of other Texas public institutions of higher education, and adherence to [Guidelines for Instructional Programs in Workforce Education \(GIPWE\)](#); and (2) a member of the institution's Governing Board (or designee) certifying Board approval.

Contact: Division of Academic Quality and Workforce, 512-427-6200.

Program Information

1. Institution Name: **Weatherford College**
2. Proposed Program Name: **A.A.S. Radio/TV Broadcasting**
 Statewide Program of Study TSSB-Recognized
3. Proposed CIP Code: **090701**
List of CIP Codes may be accessed online at www.txhighereddata.org/Interactive/CIP/.
4. Number of Required Semester Credit Hours (SCH): **60**
Note: If the number of semester hours required to complete a proposed associate's program exceeds 60, the institution must provide detailed written documentation describing the compelling academic reason for the number of required hours, such as, but not limited to, programmatic accreditation requirements, statutory requirements, or licensure/certification requirements that cannot be met without exceeding the 60-hour limit.
5. Location and Delivery of the Proposed Program: **WC campuses, in face-to-face, online and hybrid**
Provide the location(s) of instruction (campuses, centers) and how the proposed program will be delivered to students (face-to-face, online, hybrid).
6. Implementation Date: **Fall 2023, 08/21/2023**
Provide the date that students would enter the proposed program (MM/DD/YYYY).
7. Contact Person:
Provide contact information for the person who can answer specific questions about the program.
Name: **Dr. Alexander Ibe**
Title: **Interim Executive Vice President of Academic Services**
E-mail: **aibe@wc.edu**
Phone: **817-598-6426**

**Texas Higher Education Coordinating Board
Texas Public Community, State, and Technical Colleges**

1. Chief Executive Officer Certification – The Chief Executive Officer shall sign the following statements:

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Texas Administrative Code (TAC), Title 19, Chapter 9, Subchapter E, Section 9.93:

- (A) The program has institutional and governing board approval;
- (B) The institution has researched and documented current job market need for the program and/or that the program would lead to opportunities for further education;
- (C) There is recent evidence of both short-term and long-term student demand for the program;
- (D) Enrollment projections reflect student demand estimates to ensure the financial self-sufficiency of the program;
- (E) Basic and career technical/workforce skills have been integrated into the curriculum;
- (F) The institution has an enrollment management plan for the program;
- (G) The institution has or will initiate a process to establish articulation agreements for the program with secondary and/or senior level institutions;
- (H) The program is designed to be consistent with the standards of the Southern Association of Colleges and Schools Commission on Colleges of the Southern Association of Colleges and Schools, and with the standards of other applicable accrediting agencies, and is in compliance with appropriate licensing authority requirements;
- (I) The program would not unnecessarily duplicate existing programs at other institutions;
- (J) Representatives from private sector business and industry have been involved in the creation of the program through participation in an advisory committee;
- (K) Adequate funding is available to cover all new costs to the institution over the first five years after the implementation of the program;
- (L) New costs during the first five years of the program would not exceed \$2 million;
- (M) A new associate degree program is not being requested in a program which the institution previously offered an associate degree and has been closed due to low productivity in the last 10 years;
- (N) The institution has an improvement plan in place for all career technical/workforce programs that do not currently meet Board standards for both graduation and placement;
- (O) The appropriate Higher Education Regional Council has been notified in writing of the proposal for a new program, and no unresolved objections to the program have been reported; and
- (P) Skill standards recognized by the Texas Skill Standards Board, if they exist for the discipline, have been reviewed and considered for inclusion in the curriculum for the program.

I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.

Chief Executive Officer

Date

2. Governing Board or Designee Approval – A member of the Governing Board or designee shall sign the following statement:

On behalf of the Governing Board, I hereby certify that the proposed program is appropriate for the mission of this institution, and the Governing Board has approved the proposed program.

Date of Governing Board approval: _____

Governing Board (Designee)

Date



New Associate of Applied Science Degree and Certificate Program Certification Form

Directions: Texas public community, state, and technical colleges use this form to request a new associate of applied science degree or certificate program if the criteria for approval are met, per [Texas Administrative Code \(TAC\), Chapter 9, Subchapter E, Section 9.93](#) The criteria are listed as items A-P on the form's signature page.

If the proposed program does not meet the criteria listed on the signature page, the institution must submit a request electronically using the "New Long Program Application" in the Workforce Education Course Manual [Inventory Access and Update](#) system.

This form requires the signatures of: (1) the Chief Executive Officer, certifying adherence to the Texas Administrative Code (TAC), Chapter 9, Subchapter E, Section 9.93 criteria, adequacy of funding for the new program, the notification of other Texas public institutions of higher education, and adherence to [Guidelines for Instructional Programs in Workforce Education \(GIPWE\)](#); and (2) a member of the institution's Governing Board (or designee) certifying Board approval.

Contact: Division of Academic Quality and Workforce, 512-427-6200.

Program Information

1. Institution Name: **Weatherford College**

2. Proposed Program Name: **Welding**

Statewide Program of Study TSSB-Recognized

3. Proposed CIP Code: **48.0508**

List of CIP Codes may be accessed online at www.txhighereddata.org/Interactive/CIP/.

4. Number of Required Semester Credit Hours (SCH): **60 SCH**

Note: If the number of semester hours required to complete a proposed associate's program exceeds 60, the institution must provide detailed written documentation describing the compelling academic reason for the number of required hours, such as, but not limited to, programmatic accreditation requirements, statutory requirements, or licensure/certification requirements that cannot be met without exceeding the 60-hour limit.

5. Location and Delivery of the Proposed Program: **Location - Weatherford campus; Delivery – Face-to-Face**

Provide the location(s) of instruction (campuses, centers) and how the proposed program will be delivered to students (face-to-face, online, hybrid).

6. Implementation Date: **08/21/2023**

Provide the date that students would enter the proposed program (MM/DD/YYYY).

7. Contact Person:

Provide contact information for the person who can answer specific questions about the program.

Name: **Michael Endy**

Title: **Vice President, Workforce Education**

E-mail: **mendy@wc.edu**

Phone: **817-598-6211**

**Texas Higher Education Coordinating Board
Texas Public Community, State, and Technical Colleges**

1. Chief Executive Officer Certification – The Chief Executive Officer shall sign the following statements:

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Texas Administrative Code (TAC), Title 19, Chapter 9, Subchapter E, Section 9.93:

- (A) The program has institutional and governing board approval;
- (B) The institution has researched and documented current job market need for the program and/or that the program would lead to opportunities for further education;
- (C) There is recent evidence of both short-term and long-term student demand for the program;
- (D) Enrollment projections reflect student demand estimates to ensure the financial self-sufficiency of the program;
- (E) Basic and career technical/workforce skills have been integrated into the curriculum;
- (F) The institution has an enrollment management plan for the program;
- (G) The institution has or will initiate a process to establish articulation agreements for the program with secondary and/or senior level institutions;
- (H) The program is designed to be consistent with the standards of the Southern Association of Colleges and Schools Commission on Colleges of the Southern Association of Colleges and Schools, and with the standards of other applicable accrediting agencies, and is in compliance with appropriate licensing authority requirements;
- (I) The program would not unnecessarily duplicate existing programs at other institutions;
- (J) Representatives from private sector business and industry have been involved in the creation of the program through participation in an advisory committee;
- (K) Adequate funding is available to cover all new costs to the institution over the first five years after the implementation of the program;
- (L) New costs during the first five years of the program would not exceed \$2 million;
- (M) A new associate degree program is not being requested in a program which the institution previously offered an associate degree and has been closed due to low productivity in the last 10 years;
- (N) The institution has an improvement plan in place for all career technical/workforce programs that do not currently meet Board standards for both graduation and placement;
- (O) The appropriate Higher Education Regional Council has been notified in writing of the proposal for a new program, and no unresolved objections to the program have been reported; and
- (P) Skill standards recognized by the Texas Skill Standards Board, if they exist for the discipline, have been reviewed and considered for inclusion in the curriculum for the program.

I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.

Chief Executive Officer

Date

2. Governing Board or Designee Approval – A member of the Governing Board or designee shall sign the following statement:

On behalf of the Governing Board, I hereby certify that the proposed program is appropriate for the mission of this institution, and the Governing Board has approved the proposed program.

Date of Governing Board approval: _____

Governing Board (Designee)

Date



**Texas Higher Education Coordinating Board
Texas Public Community Colleges**

**Proposal for a New Bachelor's Degree Program
Full Request Form**

Directions: Texas public community colleges must complete this form to propose a new bachelor's degree in one of the following fields: (1) Bachelor of Applied Science, including a program with an emphasis in early childhood education; (2) Bachelor of Applied Technology; and Bachelor of Nursing Science, limited to the RN-to-BSN completion degree program.

Institutions should notify the Division of Academic Quality and Workforce of an intent to plan a new bachelor's degree program prior to submission of the Full Request Form. Institutions should submit a Notification of Planning through the Coordinating Board's [Document Submission Portal](#) in the form of a letter to the Assistant Commissioner of the Academic Division of Academic Quality and Workforce. That letter should include the proposed program's title, degree designation, CIP code, anticipated date of submission of the full request form and a brief program description.

In completing this request form, the institution should refer to the document [Standards for Bachelor's and Master's Degree Programs](#) which prescribes specific requirements for new degree programs. The request form and all attachments should also be submitted through the Document Submission Portal.

This form requires the signatures of (1) the Chief Executive Officer, certifying adequacy of funding for the new program and the notification of other Texas public institutions of higher education; (2) the Chief Financial Officer, certifying the accuracy of funding estimates for the new program; and (3) a member of the Board of Trustees (or designee) certifying Board approval.

Information: Contact the Division of Academic Quality and Workforce at 512-427-6200.

Administrative Information

1. Institution's Name: **Weatherford College**

2. Institution's Composite Financial Index (CFI) Score: **7.5**

CFI scores must be greater than 2. CFI scores may be accessed online in the Community College Financial Condition Report at [Composite Financial Index \(CFI\)](#):

If institutions have a CFI Score of 2 or less, an alternative analysis of financial health may be considered. The submission requirements for the alternative financial analysis are 1) an explanation of why the alternative analysis of financial health should be undertaken; 2) the institution's most recent externally audited financial report; and 3) a detailed financial report covering the past five years that also includes planned capital and major expenditures over the next five years.

Following deduction of planned capital and other major expenditures, financial health will be determined by the following factors:

- The institution has a positive operating margin sufficient in each of the last five years or a five year average, in an amount equal to or exceeding five years of projected new program costs;
- The institution has sufficient unrestricted cash reserves on hand in each of the last five years or a five year average, in an amount equal to or exceeding five years of projected new programs costs; or
- The institution has realized a positive net position in each of the last five years or a five year average, in an amount equal to or exceeding five years of projected new program costs.

Institutions must meet at least one of the three factors to meet the alternative financial health standard.

3. Taxable Property Valuation: Amount **\$17,923,681,369** Tax Year **2021**
Valuation must be equal to or greater than \$6 billion for the most recent tax year and be based on the combined value of the taxing district and approved branch campus maintenance taxing regions. Provide a copy of the certified valuation from the county appraisal district.
4. Institution's existing bachelor's degree programs:
Bachelor of Science in Nursing
Bachelor of Applied Arts & Sciences in Organizational Leadership
Bachelor of Applied Technology in Medical & Health Services Management
Bachelor of Applied Arts & Sciences in Early Childhood Education & Teaching
Provide the name of existing bachelor's degree program(s). Colleges that participated in a baccalaureate degree pilot project are limited to five bachelor degree programs. Colleges that did not participate in a pilot project are limited to three bachelor degree programs.
5. Proposed Program: **Bachelor of Applied Arts & Sciences in Interdisciplinary Studies - multidiscipline**
Show how the proposed program would appear on the Coordinating Board's Program Inventory (e.g., Bachelor of Applied Science degree with a major in Process Technology).
6. Proposed CIP Code: **30.0000 - multidiscipline**
List of CIP Codes may be accessed online on the THECB website:
<http://www.txhighereddata.org/Interactive/CIP/>. Include justification if the proposed program title is not already included in the Texas Classification of Instructional Programs.
7. Semester Credit Hours Required: **120**
For bachelor's degree programs the number should be 120 SCH. If the number of SCH exceeds 120 for a bachelor's degree program, the institution must submit documentation explaining the compelling academic reason.
8. Location and Delivery of the Proposed Program: **hybrid at WC, 225 College Park Drive, Weatherford, Texas 76086**

Provide the location of instruction and how the proposed program will be delivered to students (e.g., face-to face to students on the El Centro Campus in Dallas).

9. Administrative Unit: **The proposed program will be in Workforce Education Unit of Weatherford College**

Identify where the proposed program would fit within the organizational structure of the institution (e.g., Division of Social Sciences and Business).

10. Program Description:

Describe the proposed program and the program's learning outcomes.

BACHELOR OF APPLIED ARTS AND SCIENCE IN INTERDISCIPLINARY STUDIES

A Bachelor of Applied Arts and Sciences program in Interdisciplinary studies gives students an opportunity to explore multiple fields in Applied Arts or Applied Sciences. It is designed for students who have received an Associate of Applied Arts (A.A.A.) or Associate of Applied Sciences (A.A.S.) degree. The B.A.A.S. in Interdisciplinary Studies requires a customized plan of study for each student career path. It lets student combine more than one area of study, as opposed to a specific major. It affords the flexibility to pursue two or more fields if your career interest requires knowledge and skills from multiple areas.

For example, you may pursue an interdisciplinary studies degree with:

1). Concentrations in Criminology and Information Technology or Human Service Provider if you want to pursue a career in Law Enforcement Management.

2). Concentrations in Cybersecurity or Information Technology and Business Management or Leadership if you want to pursue a career in Project Management.

The student must take at least 15 semester upper level credit hours from each concentration.

The studies are concluded with a Thesis or Capstone Project and Internship in some cases.

Students must be formally admitted into the program and assigned Academic Advisor who customized their plan of study.

Program: Interdisciplinary Studies (ITDS)

Degree Type: B.A.A.S.

PREREQUISITES

Completion of an A.A.A. degree or A.A.S. degree with a GPA of 2.5 or higher.

DEGREE PLAN

General Education Core Curriculum	42	
Occupational Electives Module	48	
Professional Focus Module	15	(3000/4000 upper level)
Professional Career Module	15	(3000/4000 upper level)
Total	120	

ITDS 3350 Intro to Interdisciplinary Studies
ITDS 4360 Interdisciplinary Studies Capstone 1
ITDS 4361 Interdisciplinary Studies Capstone 2

The Information Technology / Cybersecurity Concentration – 15 upper level SCH

- **Systems Analysis and Design**
- **Database**
- **Networking**
- **Programming**
- **Management Information Systems**
- **IT Project Management**
- **Authentication, Integration**
- **Application of Information Security**
- **Data Management, Analysis, Reporting**
- **Business Process Analysis**
- **Personnel Management**
- **Budget Management**
- **Vendor Management**

The Criminology / Human Service Provider Concentration – 15 upper level SCH

- **Criminology and Criminal Theories**
- **Offender Behavior**
- **Victimology**
- **Sociology of Law**
- **Race, Crime and Justice**
- **Gender, Crime and Justice**
- **Technology and Society**
- **The Sociology of Family Violence**
- **Disability and Society**
- **Parenting: Family and Community**
- **Human Diversity**
- **Aging**
- **Introduction to Substance Abuse**
- **Family Systems and Substance Abuse**
- **Family Systems and Substance Abuse**

Students seeking multi-focus, 30 upper level multidisciplinary courses are customized to fit the academic area of specialization and provide student the substantive applicable knowledge for their career path. Each focus will have emphasis on Project Management.

11. Proposed Implementation Date: **08/19/2024**

Provide the date that students would enter the proposed program (MM/DD/YYYY).

12. Institutional and Departmental Contacts:

Provide contact information for the person(s) responsible for addressing any questions related to the proposal.

1. Name: **Alexander Ibe**

Title: **Interim Executive Vice President of Academic Services**

E-mail: **aibe@wc.edu**

Phone: **817-598-6426**

2. Name: **Michael Endy**

Title: **Vice President of Workforce Education**

E-mail: **mendy@wc.edu**

Phone: **817-598-6211**

13. Notification to Area Institutions:

Provide a copy of the notification sent to area institutions. The institution proposing the new bachelor's degree program must notify all public institutions of higher education within 50 miles of the teaching site of their intention to offer the program at least 30 days prior to submitting their request to the Coordinating Board. Institutions are encouraged to contact additional public institutions offering similar programs in the region or online, as appropriate.

From: Endy, Michael <mendy@wc.edu>

Sent: Friday, May 5, 2023 4:03 PM

To: Faris, Kimberly <Kimberly.Faris@unt.edu>; pbrooks@sagu.edu; Bowers, Richard <rbowers@wc.edu>; tamesha.hilliard@tccd.edu; Moomaw, Teresa <tmoomaw@dcccd.edu>; Hargis, Velma <velma.hargis@dcccd.edu>; VPAdmin@amberton.edu; teik.lim@uta.edu; Pluscht, Patrick <Patrick.Pluscht@unt.edu>; marcus.balch@tstc.edu; Lewis, Rebecca J <rebeccal@uta.edu>; King, Serenity <serenity.king@utdallas.edu>; provost@utdallas.edu; kschindler@hillcollege.edu; jessica.c.murphy@utdallas.edu; john.humphreys@tamuc.edu; susan.guzmantrevino@templejc.edu; jhardesty@collin.edu; Kihl, Brenda <Brenda.Kihl@unt.edu>; dahlberg@tcu.edu; provost@txwes.edu; elva.leblanc@tccd.edu; McCuiston, Dr. Kimberly <MCCUISTION@tarleton.edu>; Becker, Dr. Melissa <BECKER@tarleton.edu>; Tarleton State University Academic Affairs <aaffairs@tarleton.edu>; Murphy, Lynda <LMurphy@twu.edu>; Amberton <AcadDean@amberton.edu>; aroberts@pqc.edu; Beth <beth.holquin@tstc.edu>; blacar@uta.edu; csevans@tstc.edu; distance-learning@hillcollege.edu; Dr. Dava Washburn <washburnd@grayson.edu>; eaker@udallas.edu; Vogt, Elizabeth <Elizabeth.Vogt@unt.edu>; felisha.battles@tccd.edu; Simon, Jason <Jason.Simon@unt.edu>; jeff.looper@tstc.edu; jloyd@Amberton.edu; jon.williamson@utsouthwestern.edu; jstewart@uta.edu; Boswell, Katherine <kboswell@wc.edu>; Dungan, Lynley <Lynley.Dungan@unthsc.edu>; MARLON.MOTE@tccd.edu; Michael.Bowers@tstc.edu; mimhoff@austincollege.edu; NANCY.CURE@tccd.edu;

haase@tamuc.edu; jeanetta.johnson@navarrocollege.edu; clay.taylor@ttu.edu; tiffanykirksey@dallascollege.edu; Tillison, Holly <Holly.Tillison@unt.edu>; Guerrero, Heather <Heather.Guerrero@unt.edu>

Cc: Dr. Lofters <andrew.lofters@theccb.state.tx.us>; Bollinger, Karen <Karen.Bollinger@unt.edu>; Thompson, Ruthanne <Ruthanne.Thompson@unt.edu>; Collins, Molly <Molly.Collins@unt.edu>; Tolan, Beth <Beth.Tolan@unt.edu>; Turney, Ed <Ed.Turney@unt.edu>

Subject: [EXTERNAL] Weatherford College New Programs

Following Texas Higher Education Coordinating Board policies, this email message is to notify you that Weatherford College proposes to offer the following new programs in the 2023-24 Academic year:

- Associate of Arts (AA) degree in Mass Communication
- Associate of Applied Science (AAS) degree in Radio/TV Broadcasting
- Weatherford College will also propose the creation of a new Bachelor of Applied Arts and Sciences (BAAS) degree in Interdisciplinary Studies program to begin operations in the fall of 2024.

Please notify me, Dr. Alex Ibe (aibe@wc.edu), if you have any concerns or objections to this proposal within 30 days of this notification.

Best regards,

Alex Ibe

Alexander Ibe, MD | Acting Executive Vice President of Academic Services
Weatherford College | Tel. 817-598-6426 | www.wc.edu

If objections occur, the proposing institution must resolve those objections prior to submitting the request to the Coordinating Board. If the proposing institution cannot resolve the objection(s), and the institution wishes to submit the proposed program, the proposing institution may request the assistance of the Assistant Commissioner of Academic Quality and Workforce to mediate the objections and determine whether the proposing institution may submit the proposed program. No new program will be approved until all objections are resolved.

14. Accreditation Level:

If the institution is not currently recognized as a Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Level II degree granting institution, the proposal must include a long term financial plan for obtaining Level II status. The plan must include a detailed description for recruiting and paying increased salaries of doctoral faculty without cannibalizing faculty from nearby universities with similar programs.

Institution's current degree granting level as approved by SACSCOC:

- Level I Offers the associate degree as the highest degree
 Level II Offers the baccalaureate degree as the highest degree

VI. Signatures

Select and obtain required signatures for the signature page entitled, "Institutional and Board of Regents Signature Page".

Institutional and Board of Regents Signature Page

1. Adequacy of Funding and Notification of Other Institutions – The Chief Executive Officer shall sign the following statements:

I certify that the institution has adequate funds to cover the costs of the new program. Furthermore, the new program will not reduce the effectiveness or quality of existing programs at the institution.

I certify that during the most recent review cycle by the Coordinating Board this institution received a positive assessment on the Community College Financial Condition Report.

I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.

I certify that my institution will adhere to Texas Education Code, Article III, Sections 61.822 through 61.823, requiring my institution to accept and apply to the degree program Core Curriculum and Field of Study courses in transfer.

I certify each student enrolled in the proposed program, if approved, will be informed of the articulation agreements with general academic teaching institutions and medical or dental institutions concerning the transferability of the degree program.

I certify students in an approved bachelor's degree program will not be charged tuition and fees higher than for a similar associate degree program, unless my college previously participated in a pilot program to offer baccalaureate degree programs.

I certify that each student who enrolls in this program will be informed of articulation agreements with general academic institutions and medical or dental units that offer similar programs and the transfer options available to students.

I certify that if this application is for a Bachelor's of Science in Nursing program, the college will continue to offer the Associate Degree Nursing program and maintain or exceed the current level of enrollment until the 2021-2022 academic year.

Chief Executive Officer

Date

2. Accuracy of Financial Estimates – The Chief Financial Officer shall sign the following statement:

I certify that the estimated costs and sources of funding presented in the proposal are complete and accurate.

Chief Financial Officer

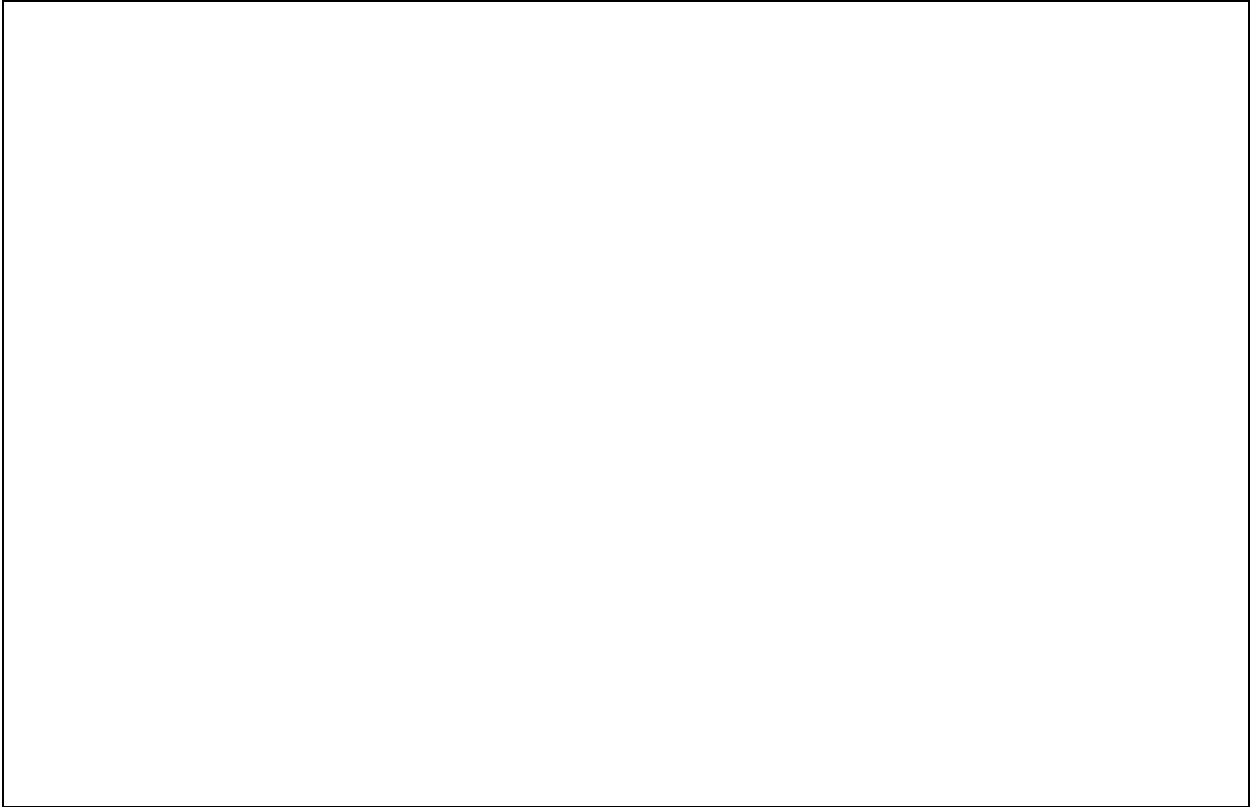
Date

3. Board of Trustees or Designee Approval – A member of the Board of Regents or designee shall sign the following statement:

On behalf of the Board of Regents, I hereby certify that the program is appropriate for the mission of this institution, and the Board of Trustees has approved the program.

Board of Regents (Designee)

Date





**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEM: 5.i.

SUBJECT: Renewal of Independent Audit Services #RFQ-01-18

INFORMATION AND DISCUSSION: In 2018, the College completed a formal Request for Qualifications to all interested CPA firms in the area for audit services. At that time, the Board approved Snow Garrett Williams, Certified Public Accountants, as the College's financial auditor for the 2017-2018 fiscal year with five additional one-year renewal options ending with the 2022-2023 fiscal year audit services. All work performed by the firm has met all agreed deadlines and requirements of the Texas Higher Education Coordinating Board. Based upon the past work performed and fees expended, Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services, is recommending that we exercise the final year of our five-year option on basic auditing services for the 2022-2023 fiscal year as follows:

Snow Garrett Williams	\$71,025.00
TOTAL ESTIMATED COST	\$71,025.00

RECOMMENDATION: The Board of Trustees approve renewal to Snow Garrett Williams, Certified Public Accountants, as financial auditors for 2022-2023 fiscal year as presented

ATTACHMENTS: Tabulation on Renewal of Independent Audit Services #RFQ-01-18

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

TABULATION OF FEE ESTIMATES ON INDEPENDENT AUDIT SERVICES #RFQ-01-18

April 3, 2018

DESCRIPTION	CliftonLarsonAllen	Snow Garrett Williams	Weaver	Whitley Penn
2018	\$55,000	\$61,250	\$68,500	\$62,400
2019	\$57,200	\$63,000	\$69,500	\$63,600
2020	\$59,500	\$64,850	\$71,000	\$64,900
2021	\$61,875	\$66,800	\$72,500	\$66,200
2022	\$64,350	\$68,850	\$74,500	\$67,500
2023	None Provided	\$71,025	None Provided	None Provided
TOTAL	\$297,925	\$395,775	\$356,000	\$324,600



Weatherford College Board of Trustees Consent Agenda

DATE: June 8, 2023

AGENDA ITEM #5.j.

SUBJECT: Renewal of Electrical and Mechanical Service Contract #RFP-11-21

INFORMATION AND DISCUSSION: Weatherford College solicited Request for Proposals #RFP-11-21 from electrical and mechanical vendors to establish a service agreement/contract for as-needed projects and emergency service for Weatherford College main campus, and Weatherford College Wise County campus. This solicitation focused on labor costs, vendor qualifications and experience, as well as being able to service all Weatherford College campuses.

This proposal was awarded on July 8, 2021 to Able Mechanical, Enviromatic Systems Services, Inc., G&G Electric Service, Inc., and Infinity Contractors Int'l LTD with the option for five (5) additional one-year renewals. Weatherford College will complete the first renewal that ends on June 30, 2023.

To comply with state law requirements of Texas Education Code Section 44.031 for bids or proposals on all services for \$50,000.00 or more to be approved by the Board of Trustees, CBRE/WC Facilities Manager, Jon Stark, and Assistant Director of Purchasing, Jane Rogers, are requesting approval of the second one-year renewal term of this contract ending June 30, 2024.

The proposed rates will remain the same for the FY24 academic year, as agreed upon by both parties. All vendors agree to continue to meet our specifications and provide the best value on the Electrical and Mechanical Services requested by Weatherford College. Purchase of these services are based solely on availability of current funds and actual requirements. Any services as a result of this RFP may not be purchased if budgeted funds are not available.

RECOMMENDATION: The Board of Trustees award renewal of RFP-11-21 as presented.

ATTACHMENTS: Tabulation on Renewal of Electrical and Mechanical Service Contract #RFP-11-21.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

RENEWAL ELECTRICAL AND MECHANICAL SERVICE CONTRACT #RFP-11-21 - Price Tabulation

RFP PROPOSALS	Able Mechanical (Aubrey)	Barker Electric (Decatur)	DMI Corporation (Cedar Hill)	Enviromatic Systems Services (Grand Prairie)	G & G Electric (Granbury)	Infinity Contractors (Fort Worth)
Service & Em. Response Time - Bridgeport	Yes - 1 Hr	Yes - 20-30 Min.	Yes - 8 Hr	Yes - 2 to 4 Hr	Yes - 1 Hr 30 Min.	Yes - 2 Hr
Service & Em. Response Time - Granbury	No	No	Yes - 4 Hr	Yes - 2 to 4 Hr	Yes - 10 Min.	Yes - 2 Hr
Service & Em. Response Time - Weatherford	Yes - 1 Hr	No	Yes - 4 Hr	Yes - 2 to 4 Hr	Yes - 25 Min.	Yes - 1 Hr
Work Labor Wage/Hourly Rates:	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT
Master Electrician	No Bid	\$125/\$187.50	No Bid	No Bid	\$65/\$97.50	No Bid
Journeyman Electrician	No Bid	\$125/\$187.51	No Bid	No Bid	\$60/\$90	No Bid
Apprentice Electrician	No Bid	\$60/\$90	No Bid	No Bid	\$55/\$82.50	No Bid
Work Labor Wage/Hourly Rates:	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT
Master Plumber	\$95/\$142.50 w/helper \$142.50/\$213.75	No Bid	\$105/\$143.50	\$110/\$165	No Bid	\$120/\$180
Journeyman Plumber	\$95/\$142.50 w/helper \$142.50/\$213.75	No Bid	\$85/\$127.50	\$110/\$166	No Bid	\$100/\$150
Apprentice Plumber	\$95/\$142.50 w/helper \$142.50/\$213.75	No Bid	\$55/\$82.50	\$65/\$97.50	No Bid	\$65/97.50
Work Labor Wage/Hourly Rates:	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT	ST/OT
HVAC: Level 1 Technician	No Bid	No Bid	\$155/\$207	\$110/\$165	No Bid	\$120/\$180
HVAC: Level 2 Technician	No Bid	No Bid	\$105/\$157	\$110/\$166	No Bid	\$100/\$150
HVAC: Level 3 Technician	No Bid	No Bid	\$75/\$135	\$65/\$97.50	No Bid	\$65/97.50
Service Location: Weatherford, TX	Yes	No	Yes	Yes	Yes	Yes
Service Location: Bridgeport, TX	Yes	Yes	Yes	Yes	Yes	Yes
Service Location: Granbury, TX	No	No	Yes	Yes	Yes	Yes
Trip Charges: (Prices to include all charges: Truck, fuel, mileage, travel time, etc.)						
Minimum Trip Charge to Bridgeport	\$95.00	None	\$505.00	N/A (2Hr Min.)	\$250.00	\$75.00
Minimum Trip Charge to Granbury	N/A	N/A	\$495.00	N/A (2Hr Min.)	\$120.00	\$75.00
Minimum Trip Charge to Weatherford	\$95.00	N/A	\$468.00	N/A (2Hr Min.)	\$135.00	\$75.00
Warranty on parts used by contractor	30 Days	Manufacture Warranty	Cost Plus 10%	1 Yr	1 Yr	90 Days on parts 1yr on new equipment
Warranty on labor provided by contractor	30 Days to 1 Yr	1 Yr	Cost Plus 10%	90 days on Repairs, 1 Yr on equipment	1 Yr	90 Days on labor 1yr on new install



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEM #5.k.

SUBJECT: Renewal of Commercial Charter Bus Service Contract #RFP-09-22

INFORMATION AND DISCUSSION: Weatherford College solicited Request for Proposals #RFP-09-22 from commercial charter bus service vendors to establish a service agreement/contract for as - needed charter bus service for Weatherford College main campus and Weatherford College Wise County campus. This solicitation focused on ability to accommodate transportation services, cost, qualifications, safety and experience, past service and performance.

This proposal was awarded on June 9, 2022 to Lone Star Coaches, Inc. with the option for four (4) additional one-year renewals. Weatherford College has completed the initial one-year contract that ended on May 31, 2023.

To comply with state law requirements of Texas Education Code Section 44.031 for bids or proposals on all services for \$50,000.00 or more to be approved by the Board of Trustees, Bob McKinley, Athletic Director and Women's Head Basketball Coach and Jane Rogers, Assistant Director of Purchasing are requesting approval of the first one-year renewal term of this contract ending May 31, 2024.

The proposed rates will remain the same for the FY24 academic year, as agreed upon by both parties. Lone Star Coaches, Inc. agrees to continue to meet our specifications and provide the best value on the Commercial Charter Bus Services requested by Weatherford College. Purchase of these services are based solely on availability of current funds and actual requirements. Any services as a result of this RFP may not be purchased if budgeted funds are not available.

RECOMMENDATION: The Board of Trustees award renewal of RFP-09-22 as presented.

ATTACHMENTS: Tabulation on Renewal of Commercial Charter Bus Service Contract #RFP-09-22.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION**

Effective June 1st 2022 thru May 31st 2027

****A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

*Group responsible for the driver's single room reservation and payment. Hotels must have coach parking

*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422**1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.**

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
1	1	EA	CHARTER RATES: LIVE MILES FOR 24-30 Passanger Bus/Coach	\$4.15	\$4.15		Award
2	1	EA	CHARTER RATES: LIVE MILES FOR 35 Passanger Bus/Coach	\$4.15	\$4.15		Award
3	1	EA	CHARTER RATES: LIVE MILES FOR 40 Passanger Bus/Coach	\$4.15	\$4.15		Award
4	1	EA	CHARTER RATES: LIVE MILES FOR 56 Passanger Bus/Coach	\$4.50	\$4.50		Award
5	1	EA	CHARTER RATES: DEADHEAD MILES FOR 24-30 Passanger Bus/Coach	\$3.00	\$3.00		Award
6	1	EA	CHARTER RATES: DEADHEAD MILES FOR 35 Passanger Bus/Coach	\$3.00	\$3.00		Award
7	1	EA	CHARTER RATES: DEADHEAD MILES FOR 40 Passanger Bus/Coach	\$3.00	\$3.00		Award
8	1	EA	CHARTER RATES: DEADHEAD MILES FOR 56 Passanger Bus/Coach	\$3.00	\$3.00		Award
9	1	EA	Charter Rates **5 - Hours Minimum - 24-30 Pax Coach	\$540.00	\$540.00		Award
10	1	EA	Charter Rates **6 - Hours Minimum - 24-30 Pax Coach	\$634.50	\$634.50		Award
11	1	EA	Charter Rates **7 - Hours Minimum - 24-30 Pax Coach	\$729.00	\$729.00		Award
12	1	EA	Charter Rates **8 - Hours Minimum - 24-30 Pax Coach	\$823.50	\$823.50		Award
13	1	EA	Charter Rates **9 - Hours Minimum - 24-30 Pax Coach	\$918.00	\$918.00		Award
14	1	EA	Charter Rates **10 - Hours Minimum - 24- 30 Pax Coach	\$1,012.50	\$1,012.50		Award
15	1	EA	Charter Rates **11 - Hours Minimum - 24- 30 Pax Coach	\$1,107.00	\$1,107.00		Award
16	1	EA	Charter Rates **12 - Hours Minimum - 24- 30 Pax Coach	\$1,201.50	\$1,201.50		Award
17	1	EA	Charter Rates: Additional Hours - 24-30 Pax Coach	\$94.50	\$94.50		Award
18	1	EA	Charter Rates **5 - Hours Minimum - 35 Pax Coach	\$540.00	\$540.00		Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION**

Effective June 1st 2022 thru May 31st 2027

****A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

*Group responsible for the driver's single room reservation and payment. Hotels must have coach parking

*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422**1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.**

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
19	1	EA	Charter Rates **6 - Hours Minimum - 35 Pax Coach	\$634.50	\$634.50		Award
20	1	EA	Charter Rates **7 - Hours Minimum - 35 Pax Coach	\$729.00	\$729.00		Award
21	1	EA	Charter Rates **8 - Hours Minimum - 35 Pax Coach	\$823.50	\$823.50		Award
22	1	EA	Charter Rates **9 - Hours Minimum - 35 Pax Coach	\$918.00	\$918.00		Award
23	1	EA	Charter Rates **10 - Hours Minimum - 35 Pax Coach	\$1,012.50	\$1,012.50		Award
24	1	EA	Charter Rates **11 - Hours Minimum - 35 Pax Coach	\$1,107.00	\$1,107.00		Award
25	1	EA	Charter Rates **12 - Hours Minimum - 35 Pax Coach	\$1,201.50	\$1,201.50		Award
26	1	EA	Charter Rates: Additional Hours - 35 Pax Coach	\$94.50	\$94.50		Award
27	1	EA	Charter Rates **5 - Hours Minimum - 40 Pax Bus	\$540.00	\$540.00		Award
28	1	EA	Charter Rates **6 - Hours Minimum - 40 Pax Bus	\$634.50	\$634.50		Award
29	1	EA	Charter Rates **7 - Hours Minimum - 40 Pax Bus	\$729.00	\$729.00		Award
30	1	EA	Charter Rates **8 - Hours Minimum - 40 Pax Bus	\$823.50	\$823.50		Award
31	1	EA	Charter Rates **9 - Hours Minimum - 40 Pax Bus	\$918.00	\$918.00		Award
32	1	EA	Charter Rates **10 - Hours Minimum - 40 Pax Bus	\$1,012.50	\$1,012.50		Award
33	1	EA	Charter Rates **11 - Hours Minimum - 40 Pax Bus	\$1,107.00	\$1,107.00		Award
34	1	EA	Charter Rates **12 - Hours Minimum - 40 Pax Bus	\$1,201.50	\$1,201.50		Award
35	1	EA	Charter Rates: Additional Hours - 40 Pax Bus	\$94.50	\$94.50		Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION**

Effective June 1st 2022 thru May 31st 2027

****A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

*Group responsible for the driver's single room reservation and payment. Hotels must have coach parking

*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422**1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.**

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
36	1	EA	Charter Rates **5 - Hours Minimum - 56 Pax Bus	\$598.50	\$598.50		Award
37	1	EA	Charter Rates **6 - Hours Minimum - 56 Pax Bus	\$698.50	\$698.50		Award
38	1	EA	Charter Rates **7 - Hours Minimum - 56 Pax Bus	\$798.50	\$798.50		Award
39	1	EA	Charter Rates **8 - Hours Minimum - 56 Pax Bus	\$898.50	\$898.50		Award
40	1	EA	Charter Rates **9 - Hours Minimum - 56 Pax Bus	\$998.50	\$998.50		Award
41	1	EA	Charter Rates **10 - Hours Minimum - 56 Pax Bus	\$1,098.50	\$1,098.50		Award
42	1	EA	Charter Rates **11 - Hours Minimum - 56 Pax Bus	\$1,198.50	\$1,198.50		Award
43	1	EA	Charter Rates **12 - Hours Minimum - 56 Pax Bus	\$1,298.50	\$1,298.50		Award
44	1	EA	Charter Rates: Additional Hours - 56 Pax Bus	\$100.00	\$100.00		Award
45	1	EA	Charter Rates: Cancellation Fee with less than twenty-four (24) hour notice	\$250.00	\$250.00	Vendor Comments: \$250 + any mileage traveled	Award
46	1	EA	Charter Rates: Additional Driver per Day	\$175.00	\$175.00	Vendor Comments: \$175 and up	Award
47	1	EA	Charter Rates: One Way Transfers (Example: one way to dfw airport)	\$580.00	\$580.00	Vendor Comments: \$505./40 pax; \$580./56 pax	Award
48	1	EA	Charter Rates: **5 - Hours Minimum; Additional 24-30 Passenger bus needed in conjunction with any trip requested.	\$540.00	\$540.00		Award
49	1	EA	Charter Rates: **5 - Hours Minimum; Additional 35 Passenger bus needed in conjunction with any trip requested.	\$540.00	\$540.00		Award
50	1	EA	Charter Rates: **5 - Hours Minimum; Additional 40 Passenger bus needed in conjunction with any trip requested.	\$540.00	\$540.00		Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION****LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422****1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.****Effective June 1st 2022 thru May 31st 2027******A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

*Group responsible for the driver's single room reservation and payment. Hotels must have coach parking

*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
51	1	EA	Charter Rates: **5 - Hours Minimum; Additional 56 Passenger bus needed in conjunction with any trip requested.	\$598.50	\$598.50		Award
52	1	EA	Women's Volleyball Game 40 PAX BUS; August 24, 2023; Departure 7:00pm To: Snyder, 6200 S. College Ave., Snyder, TX Time: 8/24/23 Leave WC Gym 7:00pm Arrive back at WC 8/26/23 10:00pm	\$3,923.00	\$3,923.00	Vendor Comments: Includes Fuel Surcharge Quote #Q44882	Award
53	1	EA	Women's Volleyball Game 40 PAX BUS; August 31, 2023; Departure 5:00pm To: Blinn College-Brenham Campus, 902 College Ave., Brenham, TX Time: 8/31/23 Leave WC Gym 5:00pm Arrive back at WC 9/2/23 10:00pm	\$3,923.00	\$3,923.00	Vendor Comments: Includes Fuel Surcharge Quote #Q44883	Award
54	1	EA	Women's Volleyball Game 40 PAX BUS; September 13, 2023; Departure 3:30pm To: North Central Texas College, 1525 W. California St., Gainesville, TX Time: 9/13/23 Leave WC Gym 3:30pm Arrive back at WC 9/13/23 9:00pm	\$827.50	\$827.50	Vendor Comments: Includes Fuel Surcharge Quote #Q44884	Award
55	1	EA	Women's Volleyball Game 40 PAX BUS; September 20, 2023; Departure 2:15pm To: Vernon College, 4400 College Dr., Vernon, TX Time: 9/20/23 Leave WC Gym 2:15pm Arrive back at WC 9/20/23 10:00pm	\$1,416.00	\$1,416.00	Vendor Comments: Includes Fuel Surcharge Quote #Q44885	Award
56	1	EA	Women's Volleyball Game 40 PAX BUS; October 11, 2023; Departure 3:30pm To: Southwestern Christian College, 200 Bowser St., Terrell, TX Time: 10/11/23 Leave WC Gym 3:30pm Arrive back at WC 10/11/23 10:00pm	\$827.50	\$827.50	Vendor Comments: Includes Fuel Surcharge Quote #Q44886	Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION**

Effective June 1st 2022 thru May 31st 2027

****A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

*Group responsible for the driver's single room reservation and payment. Hotels must have coach parking

*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422**1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.**

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
57	1	EA	Women's Volleyball Game 40 PAX BUS; October 20, 2023; Departure 2:30pm To: Tyler Junior College, 1327 South Baxter Ave., Tyler, TX Time: 10/20/23 Leave WC Gym 2:30pm Arrive back at WC 10/20/23 10:00pm	\$1,372.50	\$1,372.50	Vendor Comments: Includes Fuel Surcharge Quote #Q44887	Award
58	1	EA	Women's Volleyball Game 40 PAX BUS; October 25, 2023; Departure 2:30pm To: Temple Junior College, 2600 S. First St., Temple, TX Time: 10/25/23 Leave WC Gym 2:30pm Arrive back at WC 10/25/23 10:00pm	\$1,285.25	\$1,285.25	Vendor Comments: Includes Fuel Surcharge Quote #Q44888	Award
59	1	EA	Men's Basketball Game TBD Pax Bus October 6-7, 2023 To: Ft. Worth, TX; Time: 10/6/23 Leave WC @ TBD to Return to WC 10/7/23 TBD (This Bus is to be held and confirmed)				Award
60	1	EA	Men's Basketball Game TBD Pax Bus October 22, 2023 To: Carrollton, TX; Time: 10/22/23 Leave WC @ TBD to Return to WC TBD (This Bus is to be held and confirmed)				Award
61	1	EA	Men's Basketball Game TBD Pax Bus November 16-18, 2023 To: Odessa, TX; Time: 11/16/23 Leave WC @ 9:00am to Return to WC 11/18/23 @ 9:00pm (This Bus is to be held and confirmed)				Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22

PRICE TABULATION

LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422

1st Renewal - June 1, 2023 thru May 31, 2024

Schedule dates and times listed below are estimated and TBD.

Additional Schedules will be submitted for pricing.

Effective June 1st 2022 thru May 31st 2027

****A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

*Wi-fi & 110 outlets provided on each day trip at N/C. \$25.00 for multi-day trips.

*Trips are based on time or mileage the greater of the two apply

*Local trips are billed per hour of use

***Itineraries are to be provided at least one-week prior to departure. Must contain contact name and mobile number along with addresses for all locations**

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*Group responsible for parking fees, tolls and/or permits required

*Cost for driver changes will depend on distance. Prices start at \$175.00 and up

*Transfers to DFW Airport will add \$10.00 each trip

*PO prior to scheduled departure date

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
62	1	EA	Men's Basketball Game TBD Pax Bus November 20, 2023 To: Snyder, TX; Time: 11/20/23 Leave WC @ TBD to Return to WC 11/20/23 @ TBD (This Bus is to be held and confirmed)				Award
63	1	EA	Men's Basketball Game TBD Pax Bus November 24-25, 2023 To: Kilgore, TX; Time: 11/24/23 Leave WC @ TBD to Return to WC 11/25/23 @ TBD (This Bus is to be held and confirmed)				Award
64	1	EA	Men's Basketball Game TBD Pax Bus November 28, 2023 To: Big Springs, TX; Time: 11/28/23 Leave WC @ TBD to Return to WC 11/28/23 @ TBD (This Bus is to be held and confirmed)				Award
65	1	EA	Men's Basketball Game TBD Pax Bus December 1-2, 2023 To: Hobbs, NM; Time: 12/1/23 Leave WC @ TBD to Return to WC 12/2/23 @ TBD (This Bus is to be held and confirmed)				Award
66	1	EA	Men's Basketball Game TBD Pax Bus January 17, 2024 To: Plano, TX; Time: 1/17/24 Leave WC @ 1:00pm to Return to WC 1/17/24 @ 11:00pm (This Bus is to be held and confirmed)				Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION****LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422****1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.****Effective June 1st 2022 thru May 31st 2027******A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

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*PO prior to scheduled departure date

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
67	1	EA	Men's Basketball Game TBD Pax Bus January 20, 2024 To: Denison, TX; Time: 1/20/24 Leave WC @ 9:00am to Return to WC 1/20/24 @ 9:00pm (This Bus is to be held and confirmed)				Award
68	1	EA	Men's Basketball Game TBD Pax Bus January 31, 2024 To: Terrell, TX; Time: 1/31/24 Leave WC @ 1:00pm to Return to WC 1/31/24 @ 11:00pm (This Bus is to be held and confirmed)				Award
69	1	EA	Men's Basketball Game TBD Pax Bus February 3, 2024 To: Hillsboro, TX; Time: 2/3/24 Leave WC @ 11:00am to Return to WC 2/3/24 @ 8:00pm (This Bus is to be held and confirmed)				Award
70	1	EA	Men's Basketball Game TBD Pax Bus February 7, 2024 To: Temple, TX; Time: 2/7/24 Leave WC @ 1:00pm to Return to WC 2/7/24 @ 12:00am (This Bus is to be held and confirmed)				Award
71	1	EA	Men's Basketball Game TBD Pax Bus February 14, 2024 To: Waco, TX; Time: 2/14/24 Leave WC @ 1:00pm to Return to WC 2/14/24 @ 11:00pm (This Bus is to be held and confirmed)				Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION**

Effective June 1st 2022 thru May 31st 2027

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LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422**1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.**

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
72	1	EA	Men's Basketball Game TBD Pax Bus February 24, 2024 To: Ranger, TX; Time: 2/24/24 Leave WC @ 12:00pm to Return to WC 2/24/24 @ 6:00pm (This Bus is to be held and confirmed)				Award
73	1	EA	Women's Basketball Game TBD Pax Bus October 7, 2023 To: Duncanville, TX; Time: 10/7/23 Leave WC @ TBD to Return to WC 10/7/23 @ TBD (This Bus is to be held and confirmed)				Award
74	1	EA	Women's Basketball Game TBD Pax Bus October 14, 2023 To: Mansfield, TX; Time: 10/14/23 Leave WC @ TBD to Return to WC 10/14/23 @ TBD (This Bus is to be held and confirmed)				Award
75	1	EA	Women's Basketball Game TBD Pax Bus November 2, 2023 To: Jacksonville, TX; Time: 11/2/23 Leave WC @ TBD to Return to WC 11/2/23 @ TBD (This Bus is to be held and confirmed)				Award
76	1	EA	Women's Basketball Game TBD Pax Bus November 9-11, 2023 To: Midland, TX; Time: 11/9/23 Leave WC @ TBD to Return to WC 11/11/23 @ TBD (This Bus is to be held and confirmed)				Award

RENEWAL COMMERCIAL CHARTER BUS SERVICE #RFP-09-22**PRICE TABULATION****LONE STAR COACHES, INC. - GRAND PRAIRIE, TX - Vendor #13422****1st Renewal - June 1, 2023 thru May 31, 2024****Schedule dates and times listed below are estimated and TBD.****Additional Schedules will be submitted for pricing.****Effective June 1st 2022 thru May 31st 2027******A 5% FSC will be added to each trip until diesel prices fall below \$3.28 per gallon**

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*PO prior to scheduled departure date

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	Notes	Award
77	1	EA	Women's Basketball Game TBD Pax Bus January 5, 2024 To: Odessa, TX; Time: 1/5/24 Leave WC @ TBD to Return to WC 1/5/24 @ TBD (This Bus is to be held and confirmed)				Award
78	1	EA	Women's Basketball Game TBD Pax Bus February 28, 2024 To: Cisco, TX; Time: 2/28/24 Leave WC @ 2:00pm to Return to WC 2/28/24 @ 9:30pm (This Bus is to be held and confirmed)				Award
79	1	EA	Women's Basketball Game TBD Pax Bus March 13-16, 2024 To: Region Tournament TBD; Time: 3/13/24 Leave WC @ TBD to Return to WC 3/16/24 @ TBD (This Bus is to be held and confirmed)				Award



**Weatherford College Board of Trustees
Consent Agenda**

DATE: June 8, 2023

AGENDA ITEM # 5.I

SUBJECT: Annual Contract for the Purchase of Fleet Vehicles #RFP-09-23

INFORMATION AND DISCUSSION: The current Weatherford College vehicle fleet has several aging vehicles that require constant maintenance and repairs; thus, lessening the security for students and staff when the vehicles are in use. Therefore, Request for Proposal #RFP-09-23 Annual Contract for the Purchase of Fleet Vehicles was solicited in order to replace these vehicles.

A total of two (2) vendors; Jerry's GM LLC and Roger Williams Chrysler Dodge Jeep RAM submitted competitive sealed proposals for the solicited request. Following the evaluation of the proposals submitted, Jerry's GM and Roger Williams Jeep Chrysler Dodge Jeep RAM were determined to meet specifications and offer the best value on the products requested. Funds have been allocated in the current FY23 budget for the purchase of the vehicles requested. The proposal evaluation criteria reviewed include the cost to the College, the extent to which the vehicles meet the college's needs, the delivery timeline and the College's experiences with the vendors.

Based on the evaluation and review of the sealed proposals, Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services, Anthony Bigongiari, Police Chief, Penny Garcia, Fleet Coordinator, Sharon Johnson, Criminal Justice Coordinator, Warren Egerton, LEA Coordinator and Jane Rogers, Assistant Director of Purchasing recommend for award of this sealed proposal not to exceed budget funds as follows:

Jerry's GM LLC	2023 Chevrolet Tahoe (Police Package)	\$43,949.39
Jerry's GM LLC	2023 Chevrolet Suburban LS	\$51,984.57
Roger Williams Chrysler Dodge Jeep RAM	2023 Jeep Grand Cherokee	\$41,030.00
	Total Cost	\$136,963.96

RECOMMENDATION: The Board of Trustees award proposal to vendor as presented.

ATTACHMENTS: Tabulation Summary for Annual Contract for the Purchase of Fleet Vehicles #RFP-09-23

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

**REQUEST FOR PROPOSAL No. RFP-09-23 - Annual Contract For The Purchase of Fleet Vehicles
Tabulation Sheet by Awarded Vendors**

JERRY'S GM, LLC - Weatherford, TX - Vendor #14420

Vendor Number: 14420

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
1	1	EA	<p>Full-Sized SUV Vehicle: Color: BLACK; Interior Color: Tan, Beige, Light Cocoa, Sand; New, Current Year Model (Quote Next Year Model if Current Year is not available), EcoTec3 V8, 5.3L Engine, 10- Speed automatic transmission, Two Wheel Drive, 4 Door Police Package, 40/20/40 Front Bucket Seats with Third Row Seating; Minimum five (5) seating capacity, all- weather floor Liners, commercial preferred equipment group; heavy duty brake system; heavy duty police-rated suspension package, wheels; 20"x9" Steel, License Plate front mounting package; Spotlamp left hand; Lighting - red and white front auxiliary dome</p> <p>Delivery, freight, shipping and handling costs must be included in the unit prices.</p> <p>ARO delivery_____</p> <p>_____ Chevrolet , Reference No. Tahoe 9C1 CC10706 or approved equivalent.</p>	\$43,949.39	\$43,949.39		2023 Chevrolet Tahoe 9C1, CC10706	<p>Vendor Comments: Black Exterior, Black Interior, Cloth seat trim, Engine: 5.3L Eco Tec3 V8, Transmission: 10- speed automatic, Price includes: Lighting, red and white front auxillary dome, Spotlamp - left-handed, Radio Suppression Package, with ground straps and Destination Charge, \$43,949.39 - \$69.04 (Sales Tax) = \$43,880.35. WC is Tax Exempt Delivery: August 2023</p>	Award

**REQUEST FOR PROPOSAL No. RFP-09-23 - Annual Contract For The Purchase of Fleet Vehicles
Tabulation Sheet by Awarded Vendors**

JERRY'S GM, LLC - Weatherford, TX - Vendor #14420

Vendor Number: 14420

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
2	1	EA	<p>Full-Sized SUV Vehicles: Color: BLACK; Interior Color: Gideon/Very Dark Atmosphere; New, Current Year Model (Quote Next Year Model if Current Year is not available), Half (1/2) Ton; EcoTec3 V8, 5.3L Engine, 10-Speed automatic transmission, Max trailing package, Unique Key, Non-Police Package, 40/20/40 Front Bucket Seats with Third Row Seating. Must seat a minimum of seven (7) people, Two Wheel Drive, 4 door LS+ Lift Gate, easy fold-flat seats, all-weather floor Liners, all standard equipment, Premium Cloth Seats, Wheels 18"x8.5" bright silver painted aluminum, License Plate front mounting package, Airbags for driver & passenger</p> <p>Delivery, freight, shipping and handling costs must be included in the unit prices.</p> <p>ARO delivery_____</p> <p>_____ Chevrolet , Reference No. Suburban CC10906 or approved equivalent.</p>	\$51,984.57	\$51,984.57		2023 Chevrolet Surburban LS CC10906	<p>Vendor Comments: Black Exterior, Gideon/Very Dark Atmosphere Interior, Cloth seat trim, Engine: 5.3L Eco Tec3 V8, Transmission: 10-speed automatic, Price includes: Max Trailing Package, all-weather floor linens and Destination Charge, \$51,984.57 - \$81.72 (Sales Tax) = \$51,902.85 WC is Tax Exempt Delivery: August 2023</p>	Award
Items Bid On: 2							JERRY'S GM, LLC - Weatherford, TX		Total: \$95,933.96

Roger Williams Chrysler Dodge Jeep Ram Fiat - Weatherford, TX - Vendor #48832

Vendor Number: 48832

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
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**REQUEST FOR PROPOSAL No. RFP-09-23 - Annual Contract For The Purchase of Fleet Vehicles
Tabulation Sheet by Awarded Vendors**

Roger Williams Chrysler Dodge Jeep Ram Fiat - Weatherford, TX - Vendor #48832

Vendor Number: 48832

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
3	1	EA	Mid-Size SUV Vehicle: Color: BLACK; Interior Color: Black, Tan, Beige, Light Cocoa, Sand; New, Current Year Model (Quote Next Year Model if Current Year is not available) Package 23A, 3.6L V6 engine, 24V, VVT, 8-Speed Automatic 8HP50 Transmission; Two Wheel Drive; Cloth Seats, 60/40 split-folding rear seat; All Standard Equipment, all-weather floor Liners Delivery, freight, shipping and handling costs must be included in the unit prices. ARO delivery _____ JEEP , Reference No. Grand Cherokee Laredo 4x2 or approved equivalent.	\$41,030.00	\$41,030.00		2023 Jeep Grand Cherokee WLTH74, Jeep Grand Cherokee	Vendor Comments: Black Exterior, Black Interior (Tan Interior not available) Quote #114929, \$41,030.00 + \$2,640.20 (State & Local Taxes) + \$150.00 (Doc Fee) + \$193.00 (Total License and Fees) = \$44,013.20, Price includes Destination Fee.	Award
Items Bid On: 1			Roger Williams Chrysler Dodge Jeep Ram Fiat - Weatherford, TX	Total: \$41,030.00					



Weatherford College Board of Trustees

DATE: June 8, 2023

AGENDA ITEM #6

SUBJECT: Consideration and Possible Action: Resolutions Authorizing Method of Procurement on Construction, Delegation of Authority and Delegee's Selection of Committee on Coyote Village Re-Roofing Project #RFP-10--23

INFORMATION AND DISCUSSION: As required by the Texas Government Code 2269.056 (a), the governing body of a governmental entity that considers a construction project using a method authorized by this chapter other than competitive bidding must, before advertising, determine which other method provides the best value for the governmental entity, which includes the following:

1. Competitive Sealed Proposals
2. Construction Manager-Agent
3. Construction Manager-at-Risk
4. Design-Build
5. Job Order Contracting

Texas Government Code 2269.053(a) provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person and (b) the governmental entity shall provide notice of the delegation, the limits of the delegation and the name or title of each person designated under Subsection (a) by rule or in the request for bids, proposals or qualifications or in an addendum to the request, for the construction of Coyote Village Re-Roofing Project.

Eric Hahnfeld of Hahnfeld Hoffer Stanford, architect of this project for Weatherford College is recommending Competitive Sealed Proposals per Section 2269.251, Subchapter F, for the method of procurement and delegation of authority and selection of committee per Section 2269.053, Subchapter A, to Dr. Tod Allen Farmer, President of Weatherford College, for the Coyote Village Re-Roofing Project.

RECOMMENDATION: That the Board of Trustees approve Competitive Sealed Proposals as the method of procurement that provides the best value and delegation of authority and selection of committee to Dr. Tod Allen Farmer, President of Weatherford College, for the Coyote Village Re-Roofing Project as presented.

ATTACHMENTS: Resolution No. 1 Construction Procurement Method and Resolution No. 2 Delegation of Authority for Coyote Village Re-Roofing Project.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services



**PROJECT RESOLUTION NO. 1
CONSTRUCTION PROCUREMENT METHOD
COYOTE VILLAGE RE-ROOFING PROJECT #RFP-10-23
WEATHERFORD COLLEGE**

WHEREAS, Section 2269.056(a), of the Texas Government Code states that the governing body of a governmental entity that considers a construction contract using a method authorized by this chapter other than competitive bidding must, before advertising, determine which method provides the best value for the governmental entity, and

WHEREAS, the Board of Trustees of Weatherford College has determined that the construction procurement method specified under Section 2269.053 SUBCHAPTER D. COMPETITIVE SEALED PROPOSALS METHOD of CHAPTER 2269, CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code provides the best value for Weatherford College on the construction project titled “Coyote Village Re-Roofing Project”;

THEREFORE, LET IT BE RESOLVED by the Board of Trustees of Weatherford College to use the Competitive Sealed Proposals process as specified under SUBCHAPTER D. COMPETITIVE SEALED PROPOSALS METHOD of CHAPTER 2269. CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code for the construction project titled “Coyote Village Re-Roofing Project”.

PASSED AND ADOPTED on this **8th day** of **June 2023**.

Mac Smith, Board Chair

ATTEST:

Lela Morris, Board Secretary/Treasurer



**PROJECT RESOLUTION NO. 2
DELEGATION OF AUTHORITY
COYOTE VILLAGE RE-ROOFING PROJECT #RFP-10-23
WEATHERFORD COLLEGE**

WHEREAS, Section 2269.053(a), of the Texas Government Code provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person, and

WHEREAS, the Weatherford College Board of Trustees wishes to delegate its authority under SUBCHAPTER D. COMPETITIVE SEALED PROPOSALS METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Tod Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter D and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Coyote Village Re-Roofing Project”;

NOW THEREFORE BE IT RESOLVED that the Weatherford College Board of Trustees hereby delegates its authority under SUBCHAPTER D. COMPETITIVE SEALED PROPOSALS METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Tod Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter D and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Coyote Village Re-Roofing Project”, and

THEREFORE LET IT BE FURTHER RESOLVED by the Weatherford College Board of Trustees that it desires for Dr. Tod Allen Farmer, within the scope of the authority delegated to him as it relates to all aspects of the methods and processes in Subchapter D and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Coyote Village Re-Roofing Project” to form a committee of his choosing to advise him in the selection process for Construction Services for the selection of an Offeror as prescribed under Subchapter D and all other relevant portions of Chapter 2269 of the Texas Government Code for said construction project and bring his recommendation of the Offeror who represents the best value to the Board of Trustees of Weatherford College for final approval.

PASSED AND ADOPTED on this **8th day of June 2023**.

Mac Smith, Board Chair

ATTEST:

Lela Morris, Board Secretary/Treasurer



**Weatherford College Board of Trustees
Report**

DATE: June 8, 2023

AGENDA ITEM# 7.a.

SUBJECT: Wise County, Academics, and Student Services Update

INFORMATION AND DISCUSSION:

Program Updates:

Diagnostic Medical Sonography Program Class of 2023 Graduates Update

This Spring, Mayo Clinic reached out to Kelly Staub, the program director, and asked if they could speak to the sonography students because they had heard excellent things about Weatherford College and the quality of our students. After a virtual presentation between Mayo Clinic and the sonography class, two students, Inna Begma and Talayna Halley, applied and passed the first portion of the interview process that occurred over the phone. Mayo Clinic flew both students to Minnesota and placed them in a hotel near their facility. Both students interviewed at the beginning of the week and were told they would be notified by the end of the week with a decision.

The interview process was intense and included behavioral questions, very detailed pathology questions, and a scanning interview. One student received a full-time job offer within 2 hours of her interview; the other, who interviewed later in the day, received a job offer the following day. Both students have accepted their positions and will begin early July.



Pictured: Inna Begma & Talayna Halley, WC Class of 2023

Following a conversation after the interviews concluded, Mayo Clinic wrote the program director & stated:



“It was an absolute privilege to interview two students as well prepared as both of them were for the interviews. They were top tier interview candidates who excelled in ALL areas of our comprehensive interview (Behavioral Questions, Case Review and Scanning Components). It was obvious from about one minute into the interviews that you have an amazing ultrasound program and prepared your students for the work world!! We are grateful that we had the opportunity to present to your college and look forward to doing so again.”

Every student in the Class of 2023 Weatherford College Diagnostic Medical Sonography Program took and passed their abdomen, vascular and OB/GYN registries in less than 46 days. 100% of the graduates walked across the stage as triple registered sonographers, already employed in the field of sonography.

Weatherford College Radiologic Technology Program 2023 Graduate Update

Weatherford College is pleased to announce that the Class of 2023 recently graduated 16 students from its Radiologic Technology Program. All 16 students recently sat for their National American Registry of Radiologic Technologists (ARRT) Certification Board Exams. The Certification Exam is a comprehensive-exams consisting of 220 questions that encompass topics such as; patient care, radiation physics, radiobiology, radiation protection, image production and evaluation, and radiographic procedures that includes approximately 150 specific anatomical areas within the human body. The exam requires a minimum passing score of 75.

The purpose of ARRT certification and registration is to recognize individuals who have completed professional training in a qualified educational setting, and verify they are qualified to perform their specific roles as medical radiographers. Employers, state licensing agencies, and federal regulators all consider an ARRT credential to be verification that radiographers have met rigorous professional, educational, and clinical requirements. The majority of employers require radiographers hold ARRT certification and registration. Having ARRT credentials tells employers that technologists are qualified and committed to providing high quality patient care. Currently more than 330,000 radiologic technologists hold ARRT credentials. (<https://www.arrt.org/pages/about-the-profession/arrt-certification-and-registration>).

The most recent data from the ARRT in 2022 reflects the National Average first-time passing percentage is 83.5%, with an average passing score of 82.4. Comparison within the state of Texas reveals the first-time passing percentage of 79%, with an average passing score of 81.3. Weatherford College is pleased to announce that the Radiologic Technology Class of 2023 had a 100% first-time pass rate with an average passing score of 87.3! Historically, the Program has a 5-year average of 90% first-time pass rate with a passing score of 85.3. All 16 graduates have accepted jobs, have job offers, or are continuing their educational opportunities in advanced imaging modalities.



Numbers with Heart:

Over 100 TSI tests were administered at the WCWC testing center in May

CORE orientation was held June 1st at WCWC. A total of 24 students and 19 parents attended. This full day of orientation exposes the new students to the campus, offers a chance to ask faculty questions and to learn more about registration and course selection. Two organizations as well as Workforce Education had information tables set up ready to answer questions.

The Wise County Weld Off was held May 12th. Over 30 Wise County high school students participated in the daylong event. American Welding Society awarded three welders a scholarship in addition to the other prizes awarded to the top welders.

WCWC Workforce Education has a class of 15 students from Bridgeport High School registered for the Patient Care Technician class that will be held during the school day at the WCWC campus during the 23-24 school year.

The WCWC Director of Student Services has met with over 259 students during the month of May either by phone or in person.

WCWC fall enrollment is already at 163 as of May 31st as compared to 113 May 31, 2022.

456 students walked across the stage at this year's graduation.

Weatherford College's graduation ceremony took place on May 18, at the Fort Worth Convention Center. Numerous people made that event successful. This included WC choir student Ashly Garcia singing the national anthem, a meaningful invocation by WC Foundation Board of Directors Lin Bearden, and a stirring speech by President Tod Allen Farmer, Ed.D. who also confirmed the graduating class. Vice-President Brent Baker insured that the ceremony itself went smoothly from one part to the next and Dr. Alexander Ibe provided an excellent explanation of the historical importance of moving the tassel from one side of the mortarboard to the other as well as recognized those students that earned various honors. Dr. Sarah Lock, Dr. William Smith, Faculty Senate President Marcie Dechiara, and Vice-President Mike Endy ably provided the graduation roll call. Board Members Lela Morris, Mac Smith, and Dr. Robert Marlett certified the graduating class and handed out diplomas. Professor Rob Laney sang "Old Black and Gold." Many others also helped to make the graduation event happen. This included Assistant Registrar Anna Nichols and Administrative Assistant Melissa Butler. Most members of Student Services participated behind the scenes and on the graduation floor as well as members of Institutional Advancement. Special recognition should be given to the WC campus police officers that stood out in the heat controlling traffic in order to help our guests cross the busy road to and from the convention center. Members of CBRE did a great job as well. The presentation of the flags by faculty



provided an added flourish. Congressman Pat Fallon provided an inspiring commencement address that undoubtedly registered with the graduating class.

At the start of the fall semester the college had 5,399 students registered. Of those, 1,746 were dual-credit students and 3,653 were regular students. Since the end of the fall semester, WC has seen 836 of its students graduate or earn certifications (317 in the fall and 519 in the spring). Currently there are 195 applications for graduation at the end of summer and the deadline for summer graduation is July 25. This means that by the end of the academic year the college will have seen over 1,000 of its students graduate or earn certificates. Of those that graduated, 161 earned Latin honors and thirty-six were dual-credit students that graduated with an associate's degree.



**Weatherford College Board of Trustees
Report**

DATE: June 8, 2023

AGENDA ITEM #7.b.

SUBJECT: Proposed 2023-24 Budget

INFORMATION AND DISCUSSION: The proposed 2023-24 budget is being finalized at this time. Presentation of the proposed budget will be made at the Board meeting.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



**Weatherford College Board of Trustees
Report**

DATE: June 8, 2023

AGENDA ITEM #7.c.

SUBJECT: Crisis Management for Active Shooter

INFORMATION AND DISCUSSION: Chief Bigongiari will update the board on efforts to prevent and mitigate active shooter events.

ATTACHMENTS: None

SUBMITTED BY: Anthony Bigongiari, Chief of Police



Upcoming Events

June 9-11	William Shakespeare's "The Tempest"
June 16-18	(Alkek Center)
July 8-9	"Three Little Pigs"
	(Alkek Center)
July 4	Independence Day Holiday
July 12	Summer II Classes Begin



**Weatherford College Board of Trustees
Closed Session**

DATE: June 8, 2023

AGENDA ITEM #9.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: June 8, 2023

AGENDA ITEM #9.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: June 8, 2023

AGENDA ITEM #9.c.

SUBJECT: Consideration and Possible Action: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: June 8, 2023

AGENDA ITEM #10

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: June 8, 2023

AGENDA ITEM #11

SUBJECT: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees